RUTLAND REGIONAL PLANNING COMMISSION

RRPC EXECUTIVE FINANCE COMMITTEE

MONDAY, NOVEMBER 9, 2026, 5:30 PM

MEETING DETAILS

LOCATION
Virtual: Teams Meeting, Call in: 1-802-440-1368, Meeting ID: 382 346 158#
In-Person: 16 Evelyn Street, Rutland, VT 05701

ATTENDANCE
Committee: Laura Black (v), Drea Stoddard (v), Erika Berner (v), and Larry Courcelle.
Other: Devon Neary

MEETING MINUTES

CALL TO ORDER
The meeting was called to order by Chair Black at 5:33 PM.

APPROVAL OF NOVEMBER 9TH AGENDA
Motion by Courcelle to approve the November 9th Agenda. Second by Berner. Approved by voice vote.

APPROVAL OF OCTOBER 13TH MINUTES
Motion by Courcelle to approve the October 13th Minutes. Second by Berner. Approved by voice vote.

OPEN TO THE PUBLIC
None present.

September 2026 FINANCIAL REPORT
Neary provided the September Financial Report for informational purposes only. RRPC provided an update on the FY26 audit and FY27 actuals versus budget.

EXECUTIVE DIRECTORS REPORT
Neary provided a report detailing updates from the RRPC. Highlights include VAPDA update, project updates, Act 181 updates, training opportunities, newsletter, grant opportunities, and WCVTEDD update.

STRATEGIC PLANNING INITIATIVE

Neary discussed the upcoming Values, Vision, Mission workshop with Strategy Matters. The workshop will include the new strategic planning steering committee that includes the leadership team, staff representative, municipal representative, and executive finance committee members. The workshop sets the foundation for the strategy and will serve as the broader kickoff for the project.

FY28 TOWN MEMBER DUES

Neary provided an overview of the proposed FY28 Town Member Dues based on the memo and spreadsheet provided in the meeting packet. The Rutland Regional Planning Commission is requesting a 3% increase in FY28 member dues, from $1.00 to $1.03 per capita, after holding the rate flat in FY27. The proposal would raise approximately $1,802 more across the 27 member towns, bringing total annual dues to about $61,870. The increase is slightly below the 3.4% rise in wages and benefits measured by the Employment Cost Index. Dues were held flat in FY27 after establishing the new formula based structure in FY26. The new dues structure has allowed the RRPC match grants, cover funding gaps, and provide local planning assistance, including town plan and bylaw updates for ten towns at no cost to those municipalities.

Motion by Stoddard to recommend to the Board of Commission approval of the FY28 Town Member Dues. Second by Berner. Approved by voice vote.

2026 ANNUAL REPORT

Neary provided an overview of the RRPC 2026 Annual Report to Towns. The report was submitted to all towns for inclusion in the annual town reports.

NOVEMBER BOARD OF COMMISSIONERS AGENDA

Neary provided an overview of the November Board of Commissioners meeting agenda which will include one item for the Regional Committee. This will be the first time reviewing a project based on the 2026 Rutland Regional Plan and new project review criteria.

ADJOURN

Adjourned at 6:22 PM

Respectively submitted by Devon Neary

A recording of this meeting can be found at:
https://www.rutlandrpc.org/board-and-committees-meeting-materials/