RUTLAND REGIONAL PLANNING COMMISSION

RRPC EXECUTIVE FINANCE COMMITTEE

MONDAY, NOVEMBER 9, 2026, 5:30 PM

MEETING DETAILS

Virtual: Teams Meeting, ID: 211 200 879 557, Pass: b2KXpq, Call: 802-440-1368, 382346158#

In-Person: 16 Evelyn Street, Second Floor, Rutland, VT 05701

MEETING AGENDA

5:30 CALL TO ORDER & INTRODUCTIONS

5:31 APPROVAL OF NOVEMBER 9TH AGENDA

5:33 APPROVAL OF OCTOBER 13TH MINUTES

5:35 OPEN TO THE PUBLIC

5:40 FINANCIALS REPORT

5:45 EXECUTIVE DIRECTORS REPORT

5:50 STRATEGIC PLANNING INITIATIVE

5:55 FY28 TOWN MEMBER DUES

6:10 2026 ANNUAL REPORT

6:20 NOVEMBER BOARD OF COMMISSIONERS AGENDA

6:30 ADJOURN

Questions? Need special accommodations?
Contact: Devon Neary at devon@rutlandrpc.org or (802) 775-0871.

RUTLAND REGIONAL PLANNING COMMISSION

FY28 TOWN MEMBER DUES

MEMORANDUM

NOVEMBER 2026

To: RRPC Board of Commissioners
From: Devon Neary, Executive Director, Rutland Regional Planning Commission
Date: November 17, 2026
Subject: Town Membership Dues for FY28

The Rutland Regional Planning Commission (RRPC) is requesting a **3% increase in FY28 member dues**, bringing the per capita rate from **$1.00 to $1.03**. Using 2020 Census population data, the total annual assessment would increase from **$60,068 to approximately $61,870**, an additional **$1,802 across our 27 member towns**. The rate was established in FY26 and remained unchanged in FY27.

The FY26 formula was accepted by all member towns following a memorandum outlining the change and a series of selectboard visits where I explained the rationale. As described in that memorandum, the revised dues structure has allowed the RRPC to provide local planning assistance without initiating new contracts with towns lacking grant funding.

The RRPC has only two flexible funding sources to respond to municipal needs, provide technical assistance, and support planning and development outside restricted grants: Vermont's Regional Planning Fund and municipal dues. Municipal dues are the most flexible, entrusted to the RRPC for local and regional planning and implementation. These funds support ongoing operations and professional staff, provide grant matches, address funding shortfalls, and leverage additional grants for local technical assistance, regional planning, and workforce development.

This approach has allowed the RRPC to maintain equity across member towns while strategically using available dues revenue to support planning priorities. Notably, these funds, in combination with our Regional Planning Funds, have enabled the RRPC to assist every town in the Rutland Region, including ten towns with town plan and bylaw updates at no cost to the municipalities.

The proposed 3% increase is based on the Employment Cost Index (ECI), which tracks changes in wages and employee benefits. These costs increased 3.4% over the past year, slightly above the requested dues increase. The requested adjustment falls slightly below this benchmark and will help sustain the RRPC's capacity to provide responsive, high-value assistance to member towns.

We appreciate our member towns' continued financial support, which allows the RRPC to expand and improve the services we provide to municipalities throughout the region.

Thank you,



Devon Neary

RUTLAND REGIONAL PLANNING COMMISSION

FY28 TOWN MEMBER DUES

MEMORANDUM

NOVEMBER 2026

RRPC TOWN MEMBERSHIP DUES COST COMPARISON					
RUTLAND REGION TOWNS	POPULATION 2020 CENSUS	FY 26 RATE $1.00	FY27 RATE $1.00	**FY28 RATE $1.03**	**FY28 RATE $$ CHANGE**
BENSON	974	$974	$974	**$1,003**	**$29**
BRANDON	4129	$4,129	$4,129	**$4,253**	**$124**
CASTLETON	4458	$4,458	$4,458	**$4,592**	**$134**
CHITTENDEN	1237	$1,237	$1,237	**$1,274**	**$37**
CLARENDON	2412	$2,412	$2,412	**$2,484**	**$72**
DANBY	1284	$1,284	$1,284	**$1,323**	**$39**
FAIR HAVEN	2736	$2,736	$2,736	**$2,818**	**$82**
HUBBARDTON	735	$735	$735	**$757**	**$22**
IRA	368	$368	$368	**$379**	**$11**
KILLINGTON	1407	$1,407	$1,407	**$1,449**	**$42**
MENDON	1149	$1,149	$1,149	**$1,183**	**$34**
MIDDLETOWN SPRINGS	794	$794	$794	**$818**	**$24**
MOUNT HOLLY	1385	$1,385	$1,385	**$1,427**	**$42**
MT. TABOR	210	$210	$210	**$216**	**$6**
PAWLET	1424	$1,424	$1,424	**$1,467**	**$43**
PITTSFORD	2862	$2,862	$2,862	**$2,948**	**$86**
POULTNEY	3020	$3,020	$3,020	**$3,111**	**$91**
PROCTOR	1763	$1,763	$1,763	**$1,816**	**$53**
RUTLAND CITY	15807	$15,807	$15,807	**$16,281**	**$474**
RUTLAND TOWN	3924	$3,924	$3,924	**$4,042**	**$118**
SHREWSBURY	1096	$1,096	$1,096	**$1,129**	**$33**
SUDBURY	545	$545	$545	**$561**	**$16**
TINMOUTH	553	$553	$553	**$570**	**$17**
WALLINGFORD	2129	$2,129	$2,129	**$2,193**	**$64**
WELLS	1214	$1,214	$1,214	**$1,250**	**$36**
WEST HAVEN	239	$239	$239	**$246**	**$7**
WEST RUTLAND	2214	$2,214	$2,214	**$2,280**	**$66**
TOTALS	60068	$60,068	$60,068	**$61,870**	**$1,802**
PERCENTAGE OF TOTAL RRPC BUDGET		2.86%	2.10%	**TBD**	**NA**

RUTLAND REGIONAL PLANNING COMMISSION

The RRPC serves as a low-cost, high-value resource for towns, strengthening local capacity and supporting value-added community economic development. In FY26, we supported all 27 municipalities through regional and town planning, infrastructure, economic development, climate resilience, technical assistance, and funding support.

Regional Planning – Adopted the 2026 Rutland Regional Plan, a collaborative guide to community economic develop. The flexible, locally led, and outcome-drive plan included significant engagement in all 27 towns over three years. The new plan includes a Regional Future Land Use Map and Municipalized Housing Targets.

Town Planning – Supported nine town plan updates and GIS mapping in Benson, Castleton, Middletown Springs, Shrewsbury, Sudbury, Tinmouth, Wallingford, Wells, and West Haven. Assisted 18 planning commissions with technical assistance, supported zoning updates in Mendon and Pittsford, and hosted three planning trainings.

Housing and Development – Assisted Community Housing Investment Program projects in Brandon, Fair Haven, and Rutland Town. Seven communities opted into Tier 1B through the Regional Plan to receive Act 250 relief for housing in: Brandon, Fair Haven, Killington, Mendon, Poultney, Proctor, and West Rutland.

Economic and Workforce Development – Delivered free workforce training in commercial driving, construction, weatherization, heat pumps, and health care. Partnered on the WIM Summit for 1,500+ students; advanced West Central Vermont Economic Development District; coordinated regional priority projects with CEDRR.

Emergency Planning – Supported eight hazard mitigation updates for Fair Haven, Middletown Springs, Rutland City, Rutland Town, Benson, Chittenden, Hubbardton, and Wells. Flood-response exercises in Castleton, Chittenden, Poultney, and Wallingford engaged 19 municipalities. Completed Mount Tabor's flood-risk study; secured $50,000 for regional preparedness through the Rutland Region Disaster Cooperative.

Energy and Climate – Supported Municipal Energy Resiliency Program investments in Benson, Brandon Fire District, Chittenden, Fair Haven, Middletown Springs, Mount Tabor, Pawlet, Poultney Town and Village, and West Haven. Advanced Enhanced Energy Plans for Chittenden, Killington, Middletown Springs, Pittsford, and Tinmouth.

Clean Water and Infrastructure – As South Lake Champlain Clean Water Service Provider, awarded $627,032 for six projects in Castleton, Fair Haven, Hubbardton, Pawlet, and Wells. Advanced Benson's Sunset Lake erosion-reduction design; helped Rutland Town Fire District 4 secure $192,452 for public drinking water-system repairs; launched West Rutland public drinking water-system mapping assistance.

Brownfields Redevelopment – Advanced assessment and redevelopment planning for 10 projects in Rutland City, Rutland Town, Pittsford, Proctor, and Poultney. Supported Berwick Hotel and East Creek Commons housing, Proctor's Vermont Marble Company, Pittsford Village Farm childcare and community space, and Habitat for Humanity's Rutland Town headquarters. Completed cleanup planning for Vermont Farmers Food Center.

Transportation - Supported transit, walking and biking, road safety, network infrastructure, and Safe Routes to School. Managed projects in Castleton, Rutland Town, Wallingford, West Rutland, Brandon, Proctor, and Rutland City. Assisted highway-safety and Better Roads grants, road permit compliance, and inventory training. Completed 10 road erosion and culvert inventories and 17 traffic counts; secured funding for 13 Downtown Rutland bike racks.

We thank our commissioners, municipal leaders, and community partners for their collaboration in building a healthy, equitable, and resilient Rutland Region. Learn more at www.rutlandrpc.org and view our detailed annual report at vapda-report-vapda.hub.arcgis.com.

Devon Neary, Executive Director