



RUTLAND REGIONAL PLANNING COMMISSION

RRPC BOARD OF COMMISSIONERS

TUESDAY, OCTOBER 20, 2026, 7:00 PM

MEETING DETAILS

Virtual: [Teams Meeting](#), ID: 224 634 587 902, Pass: dBEdSy I Call: 1-802-440-1368, ID: 641278 173#

In-Person: 16 Evelyn Street, Second Floor, Rutland, VT 05701

MEETING AGENDA

- 7:00 CALL TO ORDER & INTRODUCTIONS
- 7:05 APPROVAL OF OCTOBER 20TH AGENDA (Page 1)
- 7:07 APPROVAL OF SEPTEMBER 15TH MINUTES (Page 2)
- 7:10 OPEN TO THE PUBLIC
- 7:15 FINANCIAL REPORT (Page 7)
- 7:25 EXECUTIVE DIRECTOR REPORT (Page 11)
- 7:40 EXECUTIVE/FINANCE COMMITTEE REPORT (Page 15)
- 7:45 STRATEGIC PLANNING INITIATIVE
- 7:50 COMMISSIONER ROUNDTABLE
- 8:05 ADJOURN

Questions? Need special accommodation?
Contact: Devon Neary, devon@rutlandrpc.org, or (802) 775-0871.



RUTLAND REGIONAL PLANNING COMMISSION

RRPC BOARD OF COMMISSIONERS

TUESDAY, SEPTEMBER 15, 2026, 7:00 PM

MEETING DETAILS

Virtual: [Teams Meeting](#), ID:224634587902, Pass: dBEdSy I Call: 1-8024401368, ID: 641278173#

In-Person: 16 Evelyn Street, Second Floor, Rutland, VT 05701

MEETING ATTENDANCE

(x = in person) (v = virtual) (p = phone)

TOWN	NAME	
Benson	Cheryl Murray	
Brandon	Jack Schneider	v
Castleton	Frank Johnson	
Chittenden	Abigail Bradish	v
Clarendon	Daniel Pinkowski	x
Danby	Andrea Stoddard	x
Fair Haven	Bob Richards	x
Hubbardton	Robert Gibbs	x
Ira	Bob Kirbach	x
Killington	Don Gaunt	v
Mendon	Larry Courcelle	x
Middletown Springs	Steven Harrington	
Mount Holly	Jessica Metcalfe	v
Mount Tabor		
Pawlet	Vacant	
Pittsford	Ann Reed	x
Poultney	Paul Donaldson	
Proctor	Richard Horner	x

TOWN	NAME	
Rutland City	David Allaire	
Rutland Town	Jim Marsh	
Shrewsbury	Laura Black	x
Sudbury	Barbara Somson	v
Tinmouth	Judy Gilmore	v
Wallingford	Erika Berner	v
Wells	Francis Gilman	
West Haven	Kerry Ellis	
West Rutland	Leona Minard	
ACI-Natural Resources	Hilary Solomon	
Ex-Officio- CEDRR	Sarah Pelkey	
Ex-Officio- CEDRR		
Ex-Officio- TAC		
Ex-Officio- RRWIB		

Staff: Devon Neary, Karen Hill

Guests:



RUTLAND REGIONAL PLANNING COMMISSION

MEETING MINUTES

1. PUBLIC HEARING

Chair Black opened the public meeting for the Benson and Wallingford Town Plans and Confirmation of Planning Process at 7:02 PM. No public present. The public hearing closed at 7:03 PM.

2. CALL TO ORDER & INTRODUCTIONS

Meeting was called to order by Chair Black at 7:04 PM.

3. APPROVAL OF SEPTEMBER 15th AGENDA

Motion to approve the September 15th Agenda by Reed. Seconded by Gibbs. Approved by voice vote.

4. APPROVAL OF JUNE 16TH MINUTES

Motion to approve the June 16th Minutes by Reed. Seconded by Gibbs. Approved by voice vote.

5. OPEN TO THE PUBLIC

No public comment.

6. 2026 FINANCIALS

Neary shared the RRPC is in the process of closing the FY26 books and expects to end in the black. The RRPC issued an RFP for a new auditing firm and retained a new firm, CBIZ, that works with other RPCs in Vermont. Neary reported that July and August 2026 financials will be presented at the October board meeting.

7. EXECUTIVE DIRECTOR'S REPORT

- A. 2026 Rutland Regional Plan Receives State Approval - The RRPC is pleased to report that the 2026 Rutland Regional Plan received a positive determination from the Vermont Public Service Department on July 20 and from the Land Use Review Board on July 30. With these determinations, the Region now has a state-approved Regional Plan and Enhanced Energy Plan. In addition, Brandon, Fair Haven, Killington, Mendon, Poultney, Proctor, and West Rutland received Tier 1B status, providing Act 250 exemptions for qualifying housing and mixed-use development of 50 units or fewer on 10 acres or less. This represents a major milestone following more than two years of regional and municipal planning and implementation of Act 181.



RUTLAND REGIONAL PLANNING COMMISSION

- B. Regional Plan Showcase and Implementation - With adoption and state approval of the 2026 Rutland Regional Plan complete, the RRPC has shifted its focus to showcasing and implementing the Plan. The RRPC will undertake a comprehensive overhaul of the Regional Planning section of our website to provide easy access to Plan chapters, interactive maps, implementation resources, and other materials, while also promoting the new Plan throughout the Region in print and digital formats. On implementation, staff are developing a strategy to turn the Plan's goals, policies, and actions into measurable work. The first step is updating how the Board of Commissioners applies the Plan's new Act 250 and Section 248 review criteria, including a new digital project review form developed by staff to support consistent and efficient review by the Regional Committee.
- C. RRPC Strategic Plan - The RRPC solicited proposals for a new organizational Strategic Plan and received 34 proposals through a highly competitive process. Strategy Matters of Boston, Massachusetts, was selected to lead the initiative. The RRPC's last Strategic Plan dates to 2012, and with the adoption and approval of the 2026 Rutland Regional Plan, this is an ideal time to align our organizational priorities, programs, and resources with the Region's new long-term vision. The project will kick off in October and continue through spring 2027, with additional updates and opportunities for Board participation throughout the process.
- D. \$4 Million Workforce Development Grant Application - The RRPC applied to the U.S. Department of Labor for a \$4 million continuation grant through the Workforce Opportunities for Rural Communities (WORC) program. If awarded, the funding would expand job training opportunities in construction and healthcare for hundreds of Rutland Region residents, building upon the RRPC's existing Workforce in Motion Academy and partnerships with training providers and employers throughout the Region.
- E. Act 181 at the VLCT Planning & Zoning Forum - The RRPC will present on implementation of Act 181 at the Vermont League of Cities and Towns Planning & Zoning Forum on September 16 in Montpelier. Joined by municipal partners from Brandon, the RRPC will share our regional planning process, lessons learned through implementation, and new opportunities created by Act 181, with Brandon providing a municipal perspective on the process and its local impacts.
- F. Road Foreman Meeting – Municipal Mutual Aid The RRPC will host another regional Road Foreman Meeting on September 17 at the Pittsford Town Garage. This meeting will focus on opportunities to strengthen municipal public works mutual aid and improve coordination among communities during



RUTLAND REGIONAL PLANNING COMMISSION

emergencies, major projects, and periods of limited staffing or equipment capacity.

- G. Welcome Emily Friedman - The RRPC is excited to welcome Emily Friedman as our new Natural Resources Planner. Emily will lead the RRPC's water quality program area, including supporting implementation of the South Lake Champlain Clean Water Service Provider (CWSP) program and other regional natural resource initiatives. Please help us welcome Emily to the RRPC!
- H. Municipal Energy Resilience Program - The RRPC continues to provide technical and implementation support for Municipal Energy Resilience Program (MERP) grants in Benson, Brandon, Chittenden, Fair Haven, Mount Tabor, Pawlet, Poultney, and West Haven. We hope you can join us on September 18 at 4:00 PM for a groundbreaking ceremony for the Pawlet geothermal project funded through MERP, which will mark one of Vermont's first municipal geothermal systems.
- I. Municipal Planning Grants – FY27 The FY27 Municipal Planning Grant program has been announced, with applications scheduled to open October 1 and due December 2 at 6:00 PM. The RRPC is particularly encouraging municipalities to consider Capital Improvement Plan (CIP) projects this year. Municipal Planning Grants can also support town plan updates, land use regulation updates, and planning or feasibility studies related to villages, housing, infrastructure, and community resilience. The RRPC is available to help municipalities identify projects, develop scopes, and prepare competitive applications.
- J. Emergency Management Planning Grant - Vermont Emergency Management (VEM) recently announced that FEMA has given RPCs notice to proceed with EMPG. The RRPC has operated the core functions of the program without funding for nearly a year, relying on state funds to close the gap.

8. EXECUTIVE /FINANCE COMMITTEE REPORT

Chair Black delivered the Executive Finance Committee report, which met on September 8th to discuss draft financials, review the Executive Director's report, the Strategic Planning Initiative, and review the proposed AI Policy. The committee passed a unanimous motion to recommend the full board adopt the AI Policy as presented.

9. ARTIFICIAL INTELLIGENCE POLICY

Neary provided an overview of the draft AI Policy, reviewing the current state of AI at the RRPC, the purpose, and the policy provisions. The policy was reviewed by the RRPC attorney, and the Executive Committee recommends to the full board adoption of the new policy. **Motion by Reed to adopt the AI Policy as presented. Second, by Courcelle. Approved by voice vote.**



RUTLAND REGIONAL PLANNING COMMISSION

11. COMMUNITY COMMITTEE REPORT

The Community Committee reviewed both the Benson and Wallingford Town Plans and Confirmation of Planning Process. **Motion by Gibbs to regionally approve both the Benson and Wallingford Town Plans and Confirmation of Planning Processes. Second by Reed. Approved by voice vote.**

12. COMMISSIONERS ROUNDTABLE

Pittsford, Killington, Proctor and Chittenden shared their active projects and upcoming town happenings.

13. ADJOURN

Chair Black adjourned the meeting at 7:44 PM.

Respectively submitted by Karen Hill

A recording of this meeting can be found at:
www.rutlandrpc.org/board-and-committees-meeting-materials/.

Rutland Regional Planning Commission
Budget vs. Actuals: FY27 P&L
August 2026

	August 2026 Actual	July 2026- August 2026 Actual	Annual Budget	% of Budget
Income				
402 Local Income		0.00	60,068.00	0.00%
403 State Income	0.00	172,534.96	738,391.00	23.37%
403.5 VT Dept. of Environmental Cons.	17,036.57	18,803.11	634,775.00	2.96%
404B VT Dept. of Buildings and Gen. Services	3,317.97	8,334.00	30,910.00	26.96%
405 VTrans	20,553.45	40,606.49	257,181.00	15.79%
408 Environmental Protection Agency	499.20	899.34	35,620.00	2.52%
417 U.S. Dept. of Labor	9,197.88	21,118.30	462,750.00	4.56%
419 Local Planning Assistance	9,509.12	24,361.69	196,043.00	12.43%
420 Special Projects	19,178.15	31,937.55	204,557.00	15.61%
430 Interest Income	170.64	348.79	3,500.00	9.97%
490 Local Match.	7,751.95	15,805.40	0.00	
Total Income	\$ 87,214.93	\$ 334,749.63	\$ 2,623,795.00	12.76%
Gross Profit	\$ 87,214.93	\$ 334,749.63	\$ 2,623,795.00	12.76%
Expenses				
500 Salary	75,777.90	129,205.61	939,459.00	13.75%
Total 501 Fringe	\$ 17,643.80	\$ 45,290.23	\$ 381,996.00	11.86%
522 Contracted Services	8,990.00	11,099.44	941,547.00	1.18%
523 Audit/Accounting	525.00	525.00	34,000.00	1.54%
524.2 Conferences & Trainings-All Exp.	242.05	1,232.07	30,819.00	4.00%
524.3 Trav/Reg/Mileage (Reg Bus)	923.18	1,899.30	14,862.00	12.78%
525 Meeting Expense	148.98	370.97	11,625.00	3.19%
530 Postage/Shipping	189.18	189.18	2,260.00	8.37%
531 Printing/Copying/Ads	347.33	522.33	15,831.00	3.30%
535 Marketing and Sponsorship	566.23	566.23	6,050.00	9.36%
537 Town and Organizational Support		0.00	2,750.00	0.00%
540 Supplies	192.25	192.25	11,250.00	1.71%
541 Service Contracts	11,954.20	12,853.20	16,200.00	79.34%
545 Subscriptions-Publicat-Software	3,905.80	4,152.44	32,650.00	12.72%
546 Legal Fees		0.00	5,000.00	0.00%
547 Memberships	1,981.62	4,671.62	14,700.00	31.78%
550 Rent & Office Improvements	4,365.00	12,915.00	53,455.00	24.16%
550.1 Office Cleaning	400.00	400.00	5,200.00	7.69%
551 Telephone/Communication Serv.	889.96	1,779.92	10,800.00	16.48%
552 Electricity		0.00	6,600.00	0.00%
553A Grant Disbursements		0.00	62,171.00	0.00%

Total 560 Insurance	\$	0.00	\$	3,708.50	\$	12,250.00	30.27%
565 Equipment Purchase		4,775.39		4,775.39		10,458.00	45.66%
580.1 Local Match		7,751.95		15,805.40		0.00	
Total Expenses	\$	141,569.82	\$	252,154.08	\$	2,621,933.00	9.62%
Net Operating Income	-\$	54,354.89	\$	82,595.55	\$	1,862.00	
Net Income	-\$	54,354.89	\$	82,595.55	\$	1,862.00	

Tuesday, Oct 13, 2026 06:42:07 AM GMT-7 - Accrual Basis

Rutland Regional Planning Commission
Balance Sheet
As of Aug 31, 2026

	Total
Assets	
Current Assets	
Bank Accounts	
101 HFCU Checking	278,970.22
101-1 Key Bank Checking	369,974.86
101-1.1 Key Bank Checking - CWSP - F	70,563.20
101-2 Bank of Bennington	29,970.00
101-3 Credit Union of Vermont	9,951.01
101-3.5 Credit Union of VT Savings	126.42
104 Savings - HFCU	90.00
Total for Bank Accounts	\$759,645.71
Accounts Receivable	
120 Accounts Receivable	901,721.46
121 Due from CWSP to Operating	14,300.42
121.5 Due from Operating to CWSP	1.40
Total for Accounts Receivable	\$916,023.28
Other Current Assets	
130 Prepaid Insurance	3,526.00
1499 Undeposited Funds	2,192.90
Uncategorized Asset	\$0.00
Total for Other Current Assets	\$5,718.90
Total for Current Assets	\$1,681,387.89
Fixed Assets	
150 Maps & Equipment	20,954.71
151 Accum. Depr. Maps & Equip.	-25,243.16
160 Leasehold Improvements	35,978.76
161 Accum. Depr. - Lease Imp.	-769.00
163 Website Development	9,965.00
Total for Fixed Assets	\$40,886.31
Other Assets	
140 Prepaid Expenses	2,653.38
142 Deferred Pension Outflow	171,161.77
170 Right-of-Use Asset	460,368.00
175 ROU - Accumulated Amortization	-46,037.00
Total for Other Assets	\$588,146.15
Total for Assets	\$2,310,420.35
Liabilities and Equity	
Liabilities	

Current Liabilities

Accounts Payable

200 Accounts Payable	24,205.40
201 Due to Operating from CWSP	14,300.42
201.5 Due to CWSP from Operating	1.40

Total for Accounts Payable	\$38,507.22
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Other Current Liabilities

219 Deferred Grant Income	735,951.95
222 Retirement DB	8,522.67
225 Net Pension Liability	458,718.00
230 Acc. Annual Leave	32,774.21
240 Accrued Comp Leave	2,007.88
245 Current Portion of Lease Liability	40,906.00
260 Note Payable - Creek Path	10,000.00

Total for Other Current Liabilities	\$1,288,880.71
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Total for Current Liabilities	\$1,327,387.93
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Long-term Liabilities

250 Lease Liability	379,844.00
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Total for Long-term Liabilities	\$379,844.00
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Total for Liabilities	\$1,707,231.93
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Equity

392 Res. Fd. Bl. - Creek Path	83,141.43
3900 Fund Balance	437,451.44
Net Income	82,595.55

Total for Equity	\$603,188.42
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Total for Liabilities and Equity	\$2,310,420.35
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Accrual Basis Tuesday, October 13, 2026 09:33 AM GMT-04:00



RUTLAND REGIONAL PLANNING COMMISSION

EXECUTIVE DIRECTORS REPORT

TUESDAY, OCTOBER 20, 2026

1. Municipal Grant Opportunities – Fall 2026

Several grant opportunities are currently available or approaching application deadlines. The RRPC encourages municipalities to explore these programs and contact staff for assistance with project development and grant applications.

- Municipal Planning Grants (MPG) – Supports town plans, bylaws, capital improvement plans, and community planning studies. Applications due December 2, 2026.
<https://accd.vermont.gov/community-development/funding-incentives/municipal-planning-grant>
- Transportation Alternatives Program (TAP) – Supports sidewalks, bicycle and pedestrian infrastructure, trails, and transportation safety improvements. Applications due December 4, 2026.
<https://vtrans.vermont.gov/highway/local-projects/transport-alt>
- Better Roads Program – Supports municipal road drainage, erosion control, culverts, and water quality improvements. Applications due October 30, 2026, for Categories B, C, and D. Category A applications are accepted on a rolling basis while funds remain available.
<https://vtrans.vermont.gov/highway/better-roads>
- Better Connections Program – Supports transportation and land use planning to strengthen downtowns and village centers. Applications due October 30, 2026; required preliminary steps may have already passed.
<https://vtrans.vermont.gov/planning/projects-programs/better-connections>
- Recreational Trails Program (RTP) – \$7,500–\$50,000 for trail development and maintenance; 20% match. Pre-applications due November 20, 2026; full applications January 31, 2027.
<https://fpr.vermont.gov/recreational-trails-program>
- Land and Water Conservation Fund (LWCF) – \$25,000–\$1 million for parks and outdoor recreation facilities; 50% match. Pre-applications due November 20, 2026; full applications January 31, 2027.
<https://fpr.vermont.gov/land-and-water-conservation-fund>
- VOREC Community Grant Program – \$7,500–\$50,000 for outdoor recreation and local economic development; no match. Pre-applications due December 13, 2026; invited full applications February 17, 2027.
<https://fpr.vermont.gov/recreation/recreation-grants/vorec-community-grant-program>
- Vermont Community Development Program (VCDP/CDBG) – Supports housing, economic development, public facilities, accessibility, and planning. Pre-applications are being accepted; deadlines vary by grant category.
<https://accd.vermont.gov/community-development/funding-incentives/vcdp>



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Municipalities are encouraged to contact the RRPC early to discuss project eligibility, funding opportunities, and application assistance.

2. VAPDA Annual Report Now Available

The Vermont Association of Planning and Development Agencies (VAPDA) Annual Report is now live! The report highlights the important work of Vermont's 11 Regional Planning Commissions, showcasing statewide and regional accomplishments in municipal planning, transportation, housing, economic development, natural resources, and community resilience. The interactive online report provides an overview of how RPCs support municipalities, advance statewide priorities, and strengthen Vermont communities. We encourage municipalities and regional partners to explore the report and learn more about the collective impact of regional planning across Vermont.

<https://vapda-report-vapda.hub.arcgis.com/>

3. Workforce in Motion Academy – Free Career Training Opportunities

The RRPC's Workforce in Motion (WIM) Academy continues to offer free career training opportunities for Rutland Region residents through our Workforce Opportunities for Rural Communities (WORC) grant. Upcoming programs include Commercial Driver's License (CDL) training beginning November 14, Heat Pump Installation beginning October 28, and additional sessions in Construction, Weatherization, Phlebotomy, and Licensed Nursing Assistant (LNA) training throughout spring and summer 2027. These programs are delivered in partnership with Stafford Technical Center, ReSOURCE, and Vermont Adult Learning, providing hands-on training, industry-recognized credentials, and pathways to employment in high-demand fields. We encourage municipalities and community partners to help spread the word about these opportunities!

For more information, visit <https://workforceinmotion.org> or contact Fredi Hayes at fredi@rutlandrpc.org.

4. EPA Brownfields Assessment and Cleanup Funding

The RRPC is preparing an application to the Environmental Protection Agency (EPA) for an additional \$500,000 in Brownfields Assessment funding. With approximately \$25,000 remaining from our 2023 EPA award and no additional state funding currently available, securing new resources is critical to continuing this successful program. In addition, the RRPC plans to apply for a new \$1 million Brownfields Cleanup Revolving Loan Fund (RLF), which would provide \$500,000 in direct cleanup grants and \$500,000 in loans to support remediation of contaminated properties following assessment. Applications for both programs are expected to open soon. These funding opportunities are essential to maintaining the RRPC's ability to support redevelopment, attract private investment, and return underutilized properties to productive use, particularly in our downtowns and village centers.



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5. 2026 ANR Municipal Day – October 30

The Vermont Agency of Natural Resources (ANR) will host its annual Municipal Day on Friday, October 30, at the National Life Campus in Montpelier. This year's theme, “*Maps, Maps, Maps!*”, will focus on how mapping tools and spatial data can support municipal planning, land use decisions, and community engagement. The event will feature workshops, practical resources, and opportunities to connect with state agencies and municipal officials from across Vermont. The RRPC encourages Planning Commissioners, Conservation Commissioners, Selectboard members, and municipal staff to attend. Registration is \$40 per person and includes breakfast and lunch.

<https://anr.vermont.gov/special-topics/municipal-day>

6. Energy Action Network 2026 Annual Progress Report

Energy Action Network (EAN) has released its 2026 Annual Progress Report on Energy, Affordability, and Emissions in Vermont. This year's report focuses on energy affordability, examining Vermont's high household energy costs, exposure to volatile fossil fuel prices, and opportunities to reduce costs through more efficient heating and transportation technologies. The report also evaluates Vermont's progress toward statewide energy and climate goals. This is a valuable resource for municipalities implementing local energy plans, considering investments in municipal facilities, and advancing the goals of the 2026 Rutland Regional Plan and Enhanced Energy Plan.

<https://eanvt.org/2026-annual-report/>

7. Rutland County Priority Projects – Applications Open

The RRPC is partnering with Chamber & Economic Development of the Rutland Region (CEDRR) to develop the annual Rutland County Priority Projects list. This initiative identifies and prioritizes economic development projects across the Region to help inform State funding decisions and direct resources toward projects with the greatest potential economic impact. Applications are evaluated by a joint CEDRR and RRPC committee based on project readiness, regional need, funding commitments, job creation, and economic benefits. Municipalities, businesses, and organizations with economic development projects are encouraged to apply. Existing projects on the list will also have an opportunity to provide updates. Applications are due November 15, 2026, and should be submitted to Sarah Pelkey, CEDRR Director of Economic Development.

<https://www.rutlandvermont.com/rutland-county-priority-projects/>

8. Community Housing Infrastructure Program (CHIP) – Municipal Technical Assistance

The RRPC, in partnership with the Vermont League of Cities and Towns (VLCT) and Vermont's Regional Planning Commissions, is providing technical assistance to municipalities interested in utilizing the new Community Housing Infrastructure Program (CHIP). The program is designed to help municipalities finance infrastructure improvements necessary to support new housing development, including water, wastewater, transportation, and other public



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infrastructure. RPCs and VLCT are working together to help towns identify potential projects, evaluate infrastructure needs, and navigate the early stages of project development and financing. The RRPC is currently working with Brandon, Fair Haven, and Rutland Town on early pre-development activities for potential CHIP projects. Municipalities interested in exploring CHIP opportunities are encouraged to contact the RRPC.

<https://www.vlct.org/technical-assistance/chip-vt-building-local-capacity-housing-and-infrastructure>

9. Local Option Tax – New Municipal Resource

The RRPC has developed a new one-page resource highlighting the benefits of a 1% Local Option Tax (LOT) as a tool to generate municipal revenue, reduce reliance on property taxes, and support local priorities such as infrastructure, public safety, and capital investments. The resource explains how the tax works and highlights successful examples from Brandon and Rutland Town, which generated approximately \$311,000 and \$1.52 million, respectively, in FY25. Six municipalities in the Rutland Region currently have a Local Option Tax, and several additional towns are considering bringing the question to voters at the upcoming Town Meeting Day in March 2027. The RRPC is available to help municipalities evaluate this important funding opportunity and share resources to support local discussions.

<https://tax.vermont.gov/business/local-option-tax>

10. RRPC Connections Initiative – Wallingford Field Visit

The RRPC's FY26 Connections Initiative is designed to strengthen staff understanding of the unique communities we serve and build stronger connections between our regional planning work and local priorities. On September 25, RRPC staff visited Wallingford to explore the village's new sidewalks, distinctive architecture, historic sites, and downtown businesses, followed by a visit to White Rocks. The field visit highlighted the connections between community development, historic preservation, outdoor recreation, water quality, and local partnerships. These visits provide valuable firsthand experience that helps staff better understand municipal opportunities and challenges while strengthening our ability to support communities throughout the Rutland Region.



RUTLAND REGIONAL PLANNING COMMISSION

RRPC EXECUTIVE FINANCE COMMITTEE

TUESDAY, OCTOBER 13, 2026, 5:30 PM

MEETING DETAILS

LOCATION

Virtual: [Teams Meeting](#), Call in: 1-802-440-1368, Meeting ID: 382 346 158#

In-Person: 16 Evelyn Street, Rutland, VT 05701

ATTENDANCE

Committee: Laura Black (v), Drea Stoddard (v), Erika Berner (v), Bob Gibbs, David Allaire, and Larry Courcelle.

Other: Devon Neary

MEETING MINUTES

CALL TO ORDER

The meeting was called to order by Chair Black at 5:30 PM.

APPROVAL OF OCTOBER 13TH AGENDA

Motion by Allaire to approve the October 13th Agenda. Second by Courcelle. Approved by voice vote.

APPROVAL OF SEPTEMBER 8TH MINUTES

Motion by Courcelle to approve the September 8th Minutes. Second by Gibbs. Approved by voice vote.

OPEN TO THE PUBLIC

None present.

AUGUST 2026 FINANCIAL REPORT

Neary provided the August Financial Report for informational purposes only. RRPC provided an update on the FY26 audit and FY26 closeout. FY27 financials are on track.

EXECUTIVE DIRECTORS REPORT

Neary provided a report detailing updates from the RRPC. Highlights include staffing changes, program updates, and grant opportunities.



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STRATEGIC PLANNING INITIATIVE

Neary provided an overview of the RRPC Strategic Planning Initiative. The RRPC leadership held the kickoff meeting with Strategy Matters, which included an overview, interactive session, engagement, and steering committee. Neary discussed Executive Finance Committee participation and will provide updates as needed.

OCTOBER BOARD OF COMMISSIONERS AGENDA

Neary provided an overview of the October Board of Commissioners meeting agenda which will not include any committee meetings.

ADJOURN

Adjourned at 6:10 PM

Respectively submitted by Devon Neary

A recording of this meeting can be found at:

<https://www.rutlandrpc.org/board-and-committees-meeting-materials/>