



RUTLAND REGIONAL PLANNING COMMISSION

RRPC EXECUTIVE FINANCE COMMITTEE

MONDAY, JUNE 8, 2026, 5:30 PM

MEETING DETAILS

LOCATION

Virtual: [Teams Meeting](#), Call in: 1-802-440-1368, Meeting ID: 382 346 158#

In-Person: 16 Evelyn Street, Rutland, VT 05701

ATTENDANCE

Committee: Laura Black (v), Drea Stoddard (v), Erika Berner (v), Bob Gibbs, David Allaire and Larry Courcelle.

Other: Devon Neary and Mary Kay Skaza

MEETING MINUTES

CALL TO ORDER

The meeting was called to order by Chair Black at 5:37 PM.

APPROVAL OF JUNE 8TH AGENDA

Motion by Allaire to approve the June 8th Agenda. Second by Courcelle. Approved by voice vote.

APPROVAL OF MAY 11TH MINUTES

Motion by Gibbs to approve the May 11th Minutes. Second by Allaire. Approved by voice vote.

OPEN TO THE PUBLIC

None present.

APRIL 2026 FINANCIAL REPORT

Skaza provided the April 2026 Financial Report for informational purposes only.

JUNE BOARD OF COMMISSIONERS MEETING

Neary provided an overview of the FY27 meeting schedule for the Executive Finance Committee and Board of Commissioners. Neary noted the dates that conflicted with holidays and deviations from the typical meeting schedule of the second Monday and third Tuesday of the Month. Motion by Berner to recommend to the full board adopting the FY27 meeting schedule as presented. Seconded by Allaire. Approved by voice vote.

Neary provided an overview of the FY27 Employee Handbook revisions. All revisions were made based on attorney review and conformance with state and federal law. No changes to



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employee benefits were made. Motion by Berner to recommend to the full board adopting the FY27 Employee Handbook as presented. Seconded by Allaire. Approved by voice vote.

Skaza provided an overview of the FY27 Budget. There were no new programs added to the FY27 budget. The budget reflects a total revenue of \$2,623,795 and total expenses of \$2,621,933 with a surplus of \$1,862. The RRPC only budgeted for secured or executed agreements, with the potential to add additional funds if available. Motion by Courcelle to recommend to the full board adopting the FY27 Budget. Seconded by Gibbs. Approved by voice vote.

Neary provided an overview of the FY26 Work Plan Assessment. Overall, the RRPC accomplished much of the FY26 Work Plan, and where it did not, it related directly to staff turnover/lack of capacity or a loss of funding. Neary also provided an overview of the FY27 Work Plan, highlighting new tasks. Motion by Allaire to recommend to the full board adopting the FY27 Work Plan. Seconded by Berner. Approved by voice vote.

EXECUTIVE SESSION

Motion by Allaire to enter the Executive Finance Committee into Executive Session under 1 V.S.A. § 313(a)(3) to discuss labor relation to which the public body is or may be a party, and where premature general public knowledge would clearly place the public body or a person involved at a substantial disadvantage. Seconded by Courcelle. Approved by voice vote.

Motion by Allaire to exit Executive Session at 7:05 PM. Seconded by Courcelle. Approved by voice vote.

ADJOURN

Adjourned at 7:06 PM

Respectively submitted by Devon Neary