





# RUTLAND REGIONAL PLANNING COMMISSION

## MEETING MINUTES

### 1. CALL TO ORDER & INTRODUCTIONS

Meeting was called to order by Chair Black at 7:04 PM. Introductions were made.

### 2. APPROVAL OF JUNE 16<sup>TH</sup> AGENDA

**Motion to approve the June 16<sup>th</sup> agenda by Courcelle. Second by Reed. Approved by voice vote.**

### 3. APPROVAL OF MAY 19<sup>TH</sup> MINUTES

**Motion to approve the May 19<sup>th</sup> minutes by Reed. Second by Stoddard. Approved by voice vote.**

### 4. OPEN TO THE PUBLIC

None present.

### 5. APRIL 2026 FINANCIAL REPORT

Skaza reviewed the April 2026 Financials. The RRPC completed the FY26 projection and reported to end the year with positive revenue. Report for informational purposes only.

### 6. REGIONAL COMMITTEE REPORT

Committee Chair Berner reported that the committee reviewed one Section 248 petition. 26-0736-PET, a petition by Airport RD1 VT Solar, LLC requesting a certificate of public good for a 4.975 MW electric generation facility in Fair Haven, Vermont. The committee voted to recommend to the full board a letter of support for the project.

**Motion by Richards to send a letter of no substantial regional impact and conformance with the regional plan to the Public Utility Commission for 26-0736-PET. Second by Spencer. Approved by voice vote.**

### 7. EXECUTIVE/FINANCE COMMITTEE REPORT

Black provided the Executive Finance Committee Report from June 8, 2026. The Committee reviewed and approved the FY26 Annual Meeting materials for full board approval.

### 8. RRPC ANNUAL MEETING

#### FY27 BOARD OF COMMISSIONERS ELECTION

Stoddard, Chair of the FY27 RRPC Board Nominating Committee, provided the committee report. The Committee met prior to the June annual meeting and proposed the following slate of candidates: Laura Black for Chair, Andrea Stoddard for Vice Chair, Larry Courcelle for Treasurer, David Allaire for At-Large Member, Erika Berner for



# RUTLAND REGIONAL PLANNING COMMISSION

Regional Committee Chair and Robert Gibbs for Community Committee Chair. Chair Black opened up the meeting for nominations from the floor. No nominations were presented.

**Motion by Spencer to accept the FY27 nominations as presented by the Nominating Committee. Second by Marsh. Approved by voice vote.**

**Motion by Reed to elect the FY27 slate of officers as accepted. Second by Marsh. Approved by voice vote.**

## FY27 MEETING SCHEDULE

Neary reviewed the FY27 Board of Commissioners meeting schedule. The schedule includes 10 meetings scheduled for the third Tuesday of the month at 7PM with committees at 6PM. December's meeting will only be held if the audit is not available for approval in November.

**Motion by Spencer to adopt the FY27 Board of Commissioners meeting schedule as presented. Second by MacKay. Approved by voice vote.**

## FY27 EMPLOYEE HANDBOOK

Neary provided a highlight of the updates to the FY27 Employee Handbook. There were no changes to benefits. All revisions were based on attorney review and conformance with state and federal law.

**Motion by Reed to approve the Fy27 Employee Handbook as presented. Second by Courcelle. Approved by voice vote.**

## FY27 BUDGET

Skaza provided a highlight of the proposed FY27 Budget. Neary stated that there would likely be a budget update presented to the board at the January 2027 meeting based on new revenue, such as the Land Access and Opportunity Board (LAOB) grant.

**Motion by Reed to approve the FY27 budget as presented. Second by Courcelle. Approved by voice vote.**

## FY27 WORK PLAN

Neary provided an overview of the FY26 Work Plan Assessment, which details which tasks were completed or not completed. Tasks that were not completed were a direct result of staffing capacity due to turnover or a lack of funding due to federal funding reductions. Neary also provided an overview of the of proposed FY27 Work Plan, highlighting new tasks.



# RUTLAND REGIONAL PLANNING COMMISSION

**Motion by Courcelle to approve the FY27 Work Plan as presented. Second by Reed.  
Approved by voice vote.**

9. ADJOURN

Chair Black adjourned the Meeting at 8:03 PM.

*Respectively submitted by Karen Hill*

*A recording of this meeting can be found at:*

[www.rutlandrpc.org/board-and-committees-meeting-materials/](http://www.rutlandrpc.org/board-and-committees-meeting-materials/).