



RUTLAND REGIONAL PLANNING COMMISSION

RRPC EXECUTIVE FINANCE COMMITTEE

MONDAY, NOVEMBER 10, 2025, 5:30 PM

MEETING DETAILS

LOCATION

Virtual: [Teams Meeting](#), Call in: 1-802-440-1368, Meeting ID: 382 346 158#

In-Person: 16 Evelyn Street, Rutland, VT 05701

ATTENDANCE

Committee: Drea Stoddard, Laura Black, Bob Gibbs, and Larry Courcelle.

Other: Devon Neary and Mark Kay Skaza

MEETING MINUTES

CALL TO ORDER

The meeting was called to order by Chair Black at 5:31 PM.

APPROVAL OF NOVEMBER 10TH AGENDA

Motion by Courcelle to approve the November 10th Agenda with the addition of an Executive Session. Second by Gibbs. Approved by voice vote.

APPROVAL OF OCTOBER 14TH MINUTES

Motion by Gibbs to approve the October 14th Minutes. Second by Courcelle. Approved by voice vote.

OPEN TO THE PUBLIC

None present.

SEPTEMBER FINANCIAL REPORT

Skaza provided the September Financial Report for informational purposes only.

FY25 AUDIT REPORT REVIEW

Skaza provided an overview of the FY25 draft audit report prepared by Batchelder Associates. The audit report indicated no findings or recommendations. The only adjusting entries were routine entries performed by the auditor. The RRPC did end at a loss but only due to non-cash entries from VEMERS that cannot be planned or budgeted.

Motion to recommend to the full board of commissioners acceptance of the FY25 financial audit report of the RRPC as presented with potential changes to schedules one and two by Courcelle. Second by Gibbs. Approved by a voice vote.



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EXECUTIVE DIRECTORS REPORT

Neary provided a short report detailing some updates from the RRPC. No new programs, projects, or news to report. Neary did indicate that he would be participating on the VAPDA government relations committee again and would be providing routine legislative updates to the Executive Finance Committee during the session.

REGIONAL PLAN UPDATE

Neary provided a status update for the 2026 Rutland Regional Plan. The LURB preapplication comment period has closed. Neary thanked all the Towns and Commissioners that provided comments. All comments are available on the Act 250 database website under “board”. Neary did state that there were substantial comments from VNRC recommending significant changes to the regional FLUM. The LURB is planning to hold a public meeting at the RRPC offices on Monday, November 17th to deliberate on their final written response to the RRPC and those comments will be delivered on November 21st. The RRPC staff is meeting on Monday, November 24th to discuss. In anticipation of substantial map changes and some plan changes, Neary stated that the staff has developed an alternative adoption schedule that would push the first hearing out until March 17th with a final adoption of May 19th. Neary plans to convene a meeting of the Ad Hoc Regional Plan Committee in the near future.

NOVEMBER BOARD OF COMMISSIONERS AGENDA

The board will discuss the FY25 audit report. There will be a Regional Committee meeting.

FY26 STRATEGIC PLANNING

Neary updated the board that he is working with Steffanie on an outline and schedule. The timeline has been pushed to after the adoption of the regional plan and include a consultant led retreat and strategic plan beginning in late FY26 and early FY27.

EXECUTIVE SESSION

Motion by Courcelle to move the Executive Finance Committee enter into Executive Session under 1 V.S.A. § 313(a)(1)(E) to discuss pending or probable civil litigation or a prosecution, to which the public body is or may be a party, and where premature general public knowledge would clearly place the public body or a person involved at a substantial disadvantage. Second by Stoddard. Approved by voice vote.

Entered into executive session at 6:23 PM and exited at 6:31 PM.

ADJOURN

Adjourned at 6:32 PM

Respectively submitted by Devon Neary