



RUTLAND REGIONAL PLANNING COMMISSION

RRPC EXECUTIVE FINANCE COMMITTEE

MONDAY, SEPTEMBER 8, 2025, 5:30 PM

MEETING DETAILS

LOCATION

Virtual: [Teams Meeting](#), Call in: 1-802-440-1368, Meeting ID: 382 346 158#

In-Person: 16 Evelyn Street, Rutland, VT 05701

ATTENDANCE

Committee: Drea Stoddard, Laura Black, Bob Gibbs, Larry Courcelle, and David Allaire.

Other: Devon Neary

MEETING MINUTES

CALL TO ORDER

The meeting was called to order by Chair Black at 5:32 PM.

APPROVAL OF SEPTEMBER 8TH AGENDA

Motion by Allaire to approve the September 8th Agenda. Second by Gibbs. Approved by voice vote.

APPROVAL OF JULY 7TH MINUTES

Motion by Courcelle to approve the July 7th Minutes. Second by Gibbs. Approved by voice vote.

OPEN TO THE PUBLIC

None present.

JUNE AND JULY FINANCIAL REPORT

Neary provided the June and July 2025 Finance Report. The RRPC expects to end in the black and possibly add a moderate amount to the fund balance. For informational purposes only.

EXECUTIVE DIRECTORS REPORT

Neary provided the ED report for September that highlighted programs, VAPDA, grant opportunities, and more.

REGIONAL PLAN UPDATE AND DRAFT REVIEW

Neary provided an update on the regional plan status. The final draft of the plan is complete and ready to be submitted as a preapplication to the Land Use Review Board (LURB). The board has been sent the new draft, available on our website, and will be asked to authorize the RRPC staff to submit to the LURB on Wednesday 9/17/25. The LURB will have 60 days to review



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and comment on the plan. The plan will then be updated and the warning for the first public hearing will be December 19th for a hearing on January 20th. Motion by Allaire to recommend to the full board authorizing the RRPC staff to submit the 2026 Rutland Regional Plan draft preapplication to the Land Use Review Board. Seconded by Courcelle. Approved by voice vote.

RRPC EMPLOYEE HANDBOOK

Neary provided a highlight of the proposed changes to the RRPC Employee Handbook following the discussion at the June Annual Meeting. Commissioner Somson highlighted the need to simplify the language in the beginning paragraph over separation. In addition, the staff added clarifying language to the parent leave policy, to align with the rest of the handbook, that paid time off accrues with all paid leave. Motion by Gibbs to recommend to the full board approving the changes to the RRPC Employee Handbook as presented. Seconded by Courcelle. Approved by voice vote.

SEPTEMBER BOARD OF COMMISSIONERS AGENDA

The September board meeting will include both a community committee meeting for the Wells Town Plan, regional committee meeting, and full board meeting will focus on the regional plan and handbook changes.

FY26 STRATEGIC PLANNING

Not discussed at this meeting.

ADJOURN

Adjourned at 6:21 PM

Respectively submitted by Devon Neary