



RUTLAND REGIONAL PLANNING COMMISSION

RRPC EXECUTIVE FINANCE COMMITTEE

MONDAY, APRIL 7, 2025, 5:00 PM

MEETING DETAILS

LOCATION

Virtual: [Teams Meeting](#), Call in: 1-802-440-1368, Meeting ID: 382 346 158#

In-Person: 16 Evelyn Street, Rutland, VT 05701

ATTENDANCE

Committee: Erika Berner, Laura Black, Leona Minard, Bob Gibbs and Larry Courcelle

Other: Devon Neary

MEETING MINUTES

CALL TO ORDER

The meeting was called to order by Chair Berner at 5:03 PM.

APPROVAL OF APRIL 7TH AGENDA

Motion by Courcelle to approve the April 7th Agenda with the addition of the February 2025 Financials. Second by Gibbs. Approved by voice vote.

APPROVAL OF MARCH 10TH MINUTES

Motion by Gibbs to approve the March 10th Minutes. Second by Black. Approved by voice vote.

OPEN TO PUBLIC

None present.

FEBRUARY 2025 FINANCIALS

Neary provided the February 2025 Financials for informational purposes only.

EXECUTIVE DIRECTORS REPORT

Director Neary provided the ED Report. Neary provided updates on the budget, grants, and upcoming events and trainings.

REGIONAL PLAN UPDATE

Director Neary provided the RP Report. Staff continue drafting Task 3 Rev 3 (T3R3). All staff participated in the T3R2 review. For informational purposes only.



RUTLAND REGIONAL PLANNING COMMISSION

REGIONAL PLAN – ACT 250 AND SECTION 248 CRITERIA

Neary reviewed the draft Act 250 Significant Regional Impact and Section 248/248a Criteria. Commissioners provided comments but overall supported the direction of the draft criteria.

DRAFT PARENTAL LEAVE POLICY

In the fall of 2024, the executive finance committee requested Director Neary draft a paid parental leave policy. Neary presented the draft policy which would create a new benefit of 4 paid weeks of parental leave to be taken in a 12-month period for births, adoptions, and fostering. The RRPC attorney is still reviewing the draft. The committee did not have additional comments. Neary suggested bringing the final draft policy back to the committee in May for final approval before bringing to the full board in May or June.

EXECUTIVE COMMITTEE VACANCY AND NOMINATING COMMITTEE

Neary informed the committee that there is now a vacancy for the At-Large Member, which, according to the Bylaws, needs to be filled at the next regular meeting. The position will be for the remainder of FY25. In addition, the FY26 nominating committee needs to be formed. Courcelle suggested that Neary draft a memo with the meeting packet explaining the process to help new members better understand and participate.

APRIL BOARD OF COMMISSIONERS AGENDA

Neary informed the committee that the commission would have a full agenda with a visit from the Rutland County Delegation, a review of the Draft Future Land Use Map, the executive committee nomination, and the nominating committee formation. There will be a regional committee meeting, but no community committee.

COMMISSIONER UPDATES

No updates.

ADJOURN

Motion by Courcelle. Second by Gibbs. Approved by voice vote. Adjourned at 6:06 PM.

Respectively submitted by Devon Neary