



## **BOARD OF DIRECTORS MEETING**

TUESDAY, JUNE 11, 2024, 8:30 AM

### **MEETING DETAILS**

Virtual: Teams Meeting, ID: 265 261 155 830, Pass: H9wUXf

In-Person: The Opera House, 3<sup>rd</sup> Floor, 67 Merchants Row, Rutland, VT 05701

### **MEETING ATTENDANCE**

Board Members: Ellen Coyle (City of Rutland), Lyle Jepson (CEDRR), Devon Neary (RRPC), Maria Burt (HireAbility), Amanda Richardson (SVTAHEC), Brian Kerns (RRMC), Michelle Daniels (GE), Wendy Morse (VDOL), and Nancy Shuttleworth (VtSBDC)

RRPC Staff: Greg Poelker and Mary Kay Skaza

Public: Samantha Abatiell (HireAbility), Brian Abrahamson (BGS), Anna Telensky (VSAC), Kim Ransom (RHS), Jen McNeil (RHS), Tracy Gallipo (PHS)

### **MEETING MINUTES**

#### **CALL TO ORDER & INTRODUCTIONS**

The meeting was called to order at 8:31 AM by Gregory Poelker after delegated by Vice-Chair Morse. Introductions were made.

#### **APPROVAL OF JUNE 11<sup>th</sup> AGENDA**

Motion by Jepson to approve the June 11<sup>th</sup> agenda. Second by Coyle. Approved by voice vote.

#### **APPROVAL OF APRIL 16<sup>th</sup> MINUTES**

Motion by Coyle to approve the April 16<sup>th</sup> agenda. Second by Jepson. Approved by voice vote.

#### **OPEN TO PUBLIC**

No public comments.

#### **APRIL 2024 FINANCIALS**

Skaza provided an overview of the RRWIB financials. Skaza noted that RRWIB basic organizational expenses (insurance and post office box) are most likely able to be covered with



## **RUTLAND REGION** WORKFORCE INVESTMENT BOARD

current RRWIB funds for the next ~4.5 years without additional funding. RRPC is willing to contribute time and staff resources for the coming fiscal year if funding cannot be obtained.

### 2024-25 WORK PLAN

A brief description of the proposed work plan was described by Poelker, with comments and suggestions made by the Board.

### PROPOSED BYLAW AMENDMENT

No discussion or action.

### WORC 6 APPLICATION FINAL REVIEW

Poelker provided an overview of the scope for WORC 6 Application. The RRWIB provided comments on the scope, students, and existing training/programs in the region and state.

### APPROVAL OF NEW MEMBERS

No discussion or action.

### ADJOURN

Adjourned at 9:26am.

*Respectfully submitted by Devon Neary.*