



RUTLAND REGION WORKFORCE INVESTMENT BOARD

BOARD OF DIRECTORS MEETING

FRIDAY, MARCH 8, 2024, 1:00 PM

MEETING DETAILS

Virtual: [Teams Meeting](#), ID: 273 819 743 853, Pass: YmHLu

In-Person: The Opera House, 3rd Floor, 67 Merchants Row, Rutland, VT 05701

MEETING ATTENDANCE

Board Members: Ellen Coyle (Rutland City), Michael Keogh (CCV), Wendy Morse (DOL), Katrina Bushee (VCS), Michelle Daniels (GE), Matthew Machia (DOL), Ethan Zorzi (OMYA), Amanda Richardson (SVTAHEC), Lyle Jepson (CEDRR), Ed Bove (RRA), Melissa Connor (STC), Maria Burt (HireAbility)

RRPC Staff: Greg Poelker, Mary Kay Skaza, Devon Neary

MEETING MINUTES

CALL TO ORDER & INTRODUCTIONS

The meeting was called to order at 1:03PM. Greg Poelker provided the history of the RRWIB to begin the meeting.

CURRENT BOARD MEMBERSHIP & OFFICERS

Poelker presented the past membership and requested the RRWIB appoint new board members and officers. Motion by Jepson to accept new members to the RRWIB. Seconded by Wendy. Approved by voice vote. Motion to elect Melissa Connor as Chair by Jepson. Second by Burt. Approved by voice vote. Motion to elect Brian Kerns as Secretary by Jepson. Second by Connor. Approved by voice vote. Motion to elect Wendy Morse as Vice-Chair by Jepson. Second by Connor. Approved by voice vote. Motion to elect Lyle Jepson as Treasurer by Neary. Second by Morse. Approved by voice vote.

FINANCIALS

Mary Kay Skaza provided an update on the financials for the RRWIB. The current funds for RRWIB operating costs are \$11,260.38 with an additional \$11,882.60 from McClure Foundation Grant from the Vermont Community Foundation. Skaza also provided an overview of the Memorandum of Agreement. Motion to remove Karen Correll and Ed Bove as signatures on the RRWIB account and add Devon Neary and Lyle Jepson as signatures on the RRWIB account by Connor. Second by Morse. Approved by voice vote.

POTENTIAL REVISIONS TO BOARD BYLAWS

Poelker provided an update on potential revisions to the Bylaws which will be prepared and sent to the RRWIB ahead of the next meeting to review against the current Bylaws. Poelker explained that the



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Bylaws would be simplified by consolidating committees, reducing the number of meetings, and updating the board member organizations. Overall, there was consensus support for the bylaw update. Poelker to send current and draft revised bylaws before next meeting.

RRWIB 3 YEAR VISION

Poelker provided an overview of the draft 3-Year Vision created for the RRWIB. Year 1 (2024-2025) would include career exploration events that are made available to all Rutland Region High School. Year 2 (2025-2026) would build upon Year 1, to directly connect students and employers through work-based learning opportunities. Year 3 (2026-2027) would focus on progressive career exploration programming and technical work-based learning. Connor suggested adding additional schools Rutland Area Christian School, Mount Saint Joseph Academy, and home-schooled students. Coyle suggested reaching out to assistant superintendents for schools that exist within the same supervisory union. Jepson urged caution when approaching schools and suggested the discussion be framed around 'what we can do to help' versus asking the schools 'what you can do for me'. Richardson stated that SVTAHEC is putting on a free health career exploration event on May 8th at the Rutland Recreation Community Center. Morse provided some history on programming such as Sophomore Summit, Your Career Starts Here, and other events and the proposed model closely aligns with the Bennington model. In Bennington, most of the events do not require budgets because they are operated by committees that bring their own budget and support.

ADJOURN

Adjourned at 1:57PM.

Respectfully submitted by Devon Neary