



# RUTLAND REGIONAL PLANNING COMMISSION

## RRPC BOARD OF COMMISSIONERS

TUESDAY, DECEMBER 19, 2023, 6:00 PM

### MEETING DETAILS

Virtual: [Teams Meeting](#), ID: 224 634 587 902, Pass: dBEdSy | Call: 1-802-440-1368, ID: 641 278 173#  
In-Person: The Opera House, 3<sup>rd</sup> Floor, 67 Merchants Row, Rutland, VT 05701

### ATTENDANCE

(X = in person) (V = virtual attendance)

TOWN	NAME	
Benson	Cheryl Murray	
Brandon	Jack Schneider	V
Castleton	Liz MacKay	
Chittenden	Gary Congdon	
Clarendon	Brownson Spencer	
Danby	Michelle Bushee	V
Fair Haven	Bob Richards	
Hubbardton	Robert Gibbs	X
Ira	Bob Kirbach	V
Killington	Andrew Salamon	X
Mendon	Larry Courcelle	X
Middletown Springs	Steven Harrington	
Mount Holly	Jessica Metcalfe	V
Mount Tabor		
Pawlet	John Sabotka	V
Pittsford	Donna Wilson	X
Poultney	Sarah Pelkey	
Proctor	Judy Frazier	X

TOWN	NAME	
Rutland City	Michael Doenges	X
Rutland Town	Fred Nicholson	X
Shrewsbury	Laura Black	X
Sudbury	Barbara Somson	
Tinmouth	Robert Lloyd	X
Wallingford	Erika Berner	X
Wells	Don Preuss	
West Haven	Rod Ethier	
West Rutland	Leona Minard	
ACI-Natural Resources	Hilary Solomon	
Ex-Officio- CEDRR	Lyle Jepson	
Ex-Officio- CEDRR	Tyler Richardson	
Ex-Officio- TAC		
Ex-Officio- RRWIB		

### Guests:

**Staff:** Devon Neary, Maggie O'Brien, Greg Poelker-McKee, Mary Kay Skaza and Karen Hill

### MEETING MINUTES

#### 1. CALL TO ORDER & INTRODUCTIONS

Chair Berner called the meeting to order at 6:02 PM. Introductions were made.

#### 2. APPROVAL OF DECEMBER 19th AGENDA

Motion by Nicholson to approve the agenda. Second by Lloyd. Approved by voice vote.



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3. APPROVAL OF NOVEMBER 21st MINUTES  
Motion by Nicholson to approve the minutes. Second by Lloyd . Approved by voice vote.
4. OPEN TO PUBLIC  
No public Comments
5. TREASURERS REPORT  
Mary Kay Skaza reviewed the October 2023 Financials. Report for informational purposes only.  
Mary Kay Skaza reviewed the Fiscal Year 2023 Audit Report.
6. EXECUTIVE/FINANCE COMMITTEE REPORT  
Neary provided the Executive Finance Committee report. The Executive Committee had voted in consensus at their meeting on December 11<sup>th</sup> to forward the FY23 audit to the Full Board for approval. Motion by Nicholson to accept the FY23 Audit as presented. Second by Courcelle.  
Approved by voice vote.
7. EXECUTIVE DIRECTORS REPORT  
Neary introduced the board to our newest staff member, Greg Poelker-McKee, Economic and Workforce Development Planner.
8. REGIONAL PLAN UPDATE  
Neary provided an update on the progress of the regional plan with the next benchmarks, deadlines, and requests for the board. Phase 1 of the public engagement will be launched on January 3<sup>rd</sup>. Neary asked Commissioners to help by getting involved with events and spreading the word, especially to the towns and regarding the public survey. Neary asked Commissioners to reach out to Steffanie Bourque to help place survey flyers at town offices and assist with selectboard presentations.
9. REGIONAL COMMITTEE REPORT  
No Regional Committee report.
10. TRANSPORTATION ADVISORY COMMITTEE (TAC) REPORT  
No Transportation Advisory Committee (TAC) report.
11. AREA WIDE CITIZENS  
None present.
12. EX-OFFICIO MEMBERS  
No Ex-Officio Report Presented
13. COMMISSIONER ROUNDTABLE  
No Commissioner Roundtable Discussion



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## 14. ADJOURN

Motion by Gibbs to adjourn. Second by Doenges. Approved by voice vote.  
Adjourned at 6:14 PM.

*Respectively submitted by Karen Hill*

DRAFT