



RUTLAND REGIONAL PLANNING COMMISSION

RRPC EXECUTIVE FINANCE COMMITTEE

MONDAY, NOVEMBER 13, 2023, 5:00 PM

MEETING MINUTES

LOCATION

Virtual: [Teams Meeting](#), Call in: 1-802-440-1368, Meeting ID: 382 346 158#

In-Person: The Opera House, 67 Merchants Row, Rutland, VT 05701

ATTENDANCE

Committee: Erika Berner, Andy Solomon, Robert Gibbs, Fred Nicholson, Laura Black, and Larry Courcelle

Other: Devon Neary and Steffanie Bourque

CALL TO ORDER

The meeting was called to order by Chair Berner at 5:01 PM.

APPROVAL OF NOVEMBER 13TH AGENDA

Motion by Solomon to approve the November 13th agenda. Second by Courcelle. Approved by voice vote.

APPROVAL OF OCTOBER 10TH MINUTES

Motion by Gibbs to approve the October 10th minutes. Second by Courcelle. Approved by voice vote.

OPEN TO PUBLIC

None present.

REGIONAL PLAN COMMITTEE

Steffanie Bourque presented Task 1: Key Partners and Data Sources deliverable for the Regional Plan Committee. The committee reviewed the sharepoint file network, naming taxonomy, comment feature, review criteria, and overall logistics. Task 1 Rev 1 review meeting has been scheduled for early December.

BOARD OF COMMISSIONERS AGENDA

- A. Future Land Use Maps: The updated draft of the Regional Planning Report for the legislature is complete and the Board of Commissioners will review at the November meeting.
- B. Front Porch Forum: There will be a presentation and Q&A by Front Porch Forum. The RRPC has recently subscribed to the county FPF and would like to encourage more usage throughout the region.
- C. Roundtable: Laura Black asked if she could present on the OCCUD during the roundtable portion of the next meeting. This will replace member updates.



RUTLAND REGIONAL PLANNING COMMISSION

EXECUTIVE DIRECTORS REPORT

- A. Regional Plan: RRPC held staff retreat on October 24/25 that was extremely successful. All staff reported it to be a productive experience that gave them a good perspective on the regional plan and brought them all closer together as a staff. The regional plan vision statement was completed, and chapter assignments were given. Staff are currently working on completing Task 1, key partners, and data sources.
- B. MPG and BMG: There were 57 MPG and 12 BMG applications statewide, with 9 (8 MPG/1 BMG) from Rutland Region. Many went to fund municipal plans, merger studies, housing studies, recreational studies, and capital planning.
- C. Municipal Technical Assistance: MTAP has been expanded to the next level with the towns of Sudbury, Danby, Hubbardton, Shrewsbury, and Proctor added.
- D. Dues and Annual Reports: Dues letters and annual reports to towns have been prepared and sent out.
- E. Future Land Use Maps: An updated draft of the Regional Planning Report from VAPDA to the State Legislature has been prepared and will be shared with the full board.
- F. Annual Financial Audit: Audit scheduled for Wednesday, November 15th. MK and Karen have been hard at work preparing. There are new requirements that have increased the effort required to prepare the audit materials.
- G. New Planner: RRPC is still looking to fill an open planner position. This position will be responsible for economic and workforce development and lead the WIB, brownfields, economic development district, and other programs.

MEMBER UPDATES

Killington: The T-Mobile communications pole at Killington Resort was inspected and no viewshed impacts. New Moondance development announced at Sunrise Village.

Mendon: US-4 Scoping Study completed final alternatives review. Awaiting final report.

Hubbardton: It is snowing in Hubbardton!

Rutland Town: No report.

Wallingford: Town Manager working with FEMA.

Shrewsbury: No report.

ADJOURN

Adjourned at 6:21 PM

Respectively submitted by Devon Neary