



# RUTLAND REGIONAL PLANNING COMMISSION

## RRPC BOARD OF COMMISSIONERS

TUESDAY, SEPTEMBER 19, 2023, 7:00 PM

### MEETING DETAILS

Virtual: [Teams Meeting](#), ID: 224 634 587 902, Pass: dBEsY | Call: 1-802-440-1368, ID: 641 278 173#

In-Person: The Opera House, 3<sup>rd</sup> Floor, 67 Merchants Row, Rutland, VT 05701

### ATTENDANCE

(X = in person) (V = virtual attendance)

TOWN	NAME	
Benson	Cheryl Murray	V
Brandon	Jack Schneider	X
Castleton	Liz MacKay	
Chittenden	Gary Congdon	
Clarendon	Brownson Spencer	X
Danby	Michelle Bushee	X
Fair Haven	Bob Richards	
Hubbardton	Robert Gibbs	X
Ira	Bob Kirbach	V
Killington	Andrew Salamon	X
Mendon	Larry Courcelle	X
Middletown Springs	Steven Harrington	
Mount Holly	Jessica Metcalfe	
Mount Tabor		
Pawlet	John Sabotka	V
Pittsford	David Mills	
Poultney	Sarah Pelkey	X
Proctor	Carrie Covey (a)	

TOWN	NAME	
Rutland City	Michael Doenges	X
Rutland Town	Fred Nicholson	X
Shrewsbury	Laura Black	V
Sudbury	Barbara Somson	
Tinmouth	Robert Lloyd	V
Wallingford	Erika Berner	X
Wells	Don Preuss	
West Haven	Rod Ethier	
West Rutland	Leona Minard	
ACI-Natural Resources	Hilary Solomon	
Ex-Officio- CEDRR	Lyle Jepson	
Ex-Officio- CEDRR	Tyler Richardson	
Ex-Officio- TAC		
Ex-Officio- RRWIB		

**Guests:** Mary Howard, Legislative Representative Rutland District 6, Andrea Stoddard (Danby alternate)

**Staff:** Devon Neary, Mary Kay Skaza, Logan Solomon, Karen Hill, Steffanie Bourque, Barbara Pulling

### MEETING MINUTES

#### 1. PUBLIC HEARING

Chair Berner opened the public meeting for the Killington Town Plan and Confirmation of Planning Process at 7:04 PM. No public present. Public hearing was closed at 7:05 PM.



# RUTLAND REGIONAL PLANNING COMMISSION

## 2. CALL TO ORDER & INTRODUCTIONS

Chair Berner called the meeting to order at 7:05 PM. Introductions were made.

## 3. APPROVAL OF SEPTEMBER 19TH AGENDA

Motion by Spencer to approve the agenda with moving the first approval under Community Committee Report and amending the meeting date to read September 19, 2023. Second by Gibbs. Approved by voice vote.

## 4. APPROVAL OF JUNE 20TH MINUTES

Motion by Doenges to approve the minutes. Second by Courcelle. Approved by voice vote.

## 5. OPEN TO PUBLIC

No public Comments

## 6. RRPC PROGRAM HIGHLIGHT

Logan Solomon presented the S. 100 Home Act. A presentation and S.100 zoning checklist was distributed to the board following the meeting. Solomon is available to assist planning commissions with zoning updates.

## 7. TREASURERS REPORT

Mary Kay Skaza reviewed the June, and July 2023 Financials. Report for informational purposes only. Mary Kay is currently preparing documentation for the November 15 audit submission.

## 8. COMMITTEE ASSIGNMENTS

Regional Committee members: Michelle Bushee, Andy Salamon, Erika Berner, Bob Lloyd, Laura Black, John Sabotka, Jack Schneider, and David Mills and officers: Chair – Fred Nicholson and Vice Chair – Sarah Pelkey. Motion by Spencer to approve the FY24 slate of officers for the Regional Committee. Second by Schneider. Approved by voice vote.

Community Committee members: Michael Doenges, Larry Courcelle, Cheryl Murray, Bob Kirbach, and Andrea Stoddard and officers: Chair – Robert Gibbs and Vice Chair – Larry Courcelle (elected in-committee).

Executive Finance Committee members: Erika Berner (Chair), Andy Solomon (Vice-Chair), Larry Courcelle (Treasurer), Robert Gibbs (Community), Fred Nicholson (Regional), and Laura Black (At-Large).

## 9. EXECUTIVE/FINANCE COMMITTEE REPORT

Motion by Bob Gibbs to approve the West Central Vermont Economic Development District MOU. Second by Doenges. Spencer requested that the board table the vote to approve the WCVEDD MOU until the board had time to review the wording in the MOU as he considered it a bit too loose. Approved by voice vote with one opposition and two abstentions.



# RUTLAND REGIONAL PLANNING COMMISSION

Motion by Doenges to approve the updated Signature Authority Policy. Second by Nicholson.  
Approved by voice vote.

The Annual Meeting Schedule reflects the addition of a December meeting.  
This meeting is being held to approve the FY23 audit results and will be followed by a holiday social.

## 10. REGIONAL COMMITTEE REPORT

Berner provided a committee report from the September 19th, Regional Committee Meeting.  
No action was taken.

## 11. COMMUNITY COMMITTEE

Motion by Spencer to approve the Killington Town Plan and Confirmation of Planning Process.  
Second by Nicholson. Approved by voice vote. The committee voted Robert Gibbs chair and Larry Courcelle as vice-chair.

## 12. TRANSPORTATION ADVISORY COMMITTEE (TAC) REPORT

Next meeting on Thursday, September 28<sup>th</sup> at 5:30 PM.

## 13. AREA WIDE CITIZENS

None present.

## 14. EX-OFFICIO MEMBERS

None present.

## 15. COMMISSIONER UPDATES

Commissioners presented activity highlights from their individual towns.

## 16. ADJOURN

Motion by Doenges to adjourn. Second by Salamon. Approved by voice vote.  
The meeting adjourned at 8:22 PM.

*Respectively submitted by Karen Hill*