

Local Emergency Management Plan Municipal Adoption Form

Town of Mount Tabor
522 Brooklyn Road, PO Box 245
Mount Tabor, VT 05739

The Local Emergency Management Plan (LEMP) must be (re)adopted annually, after town meeting day, and submitted to the appropriate Regional Planning Commission (RPC) by May 1st.

At a warned public meeting (regular selectboard/city council meeting), the municipality adopted the Local Emergency Management Plan (LEMP) on the date shown at right.

At a warned public meeting (regular selectboard/city council meeting), the municipality adopted the National Incident Management System (NIMS) on the date shown at right.

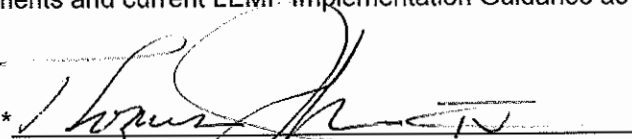
If Vermont Emergency Management needs to contact municipal leaders to determine status and support requirements during an emergency, the Emergency Management Director (EMD) and two other local Points Of Contact (POCs) who should have authoritative local information are listed at right.

Municipality	Town of Mount Tabor
LEMP Adoption Date	March 9, 2021
NIMS Adoption Date	March 9, 2021
EMD Name	Seth Beauregard
Position	EMD/Selectboard Chair
Primary Phone	M: 802-345-9813
Alternate Phone	H: 802-867-4287
Email	beau3@vermontel.net
POC 2 Name	William Basso
Position	Town Clerk
Primary Phone	W: 802-293-5282
Alternate Phone	H: 802-293-5020
Email	mttabor@vermontel.net
POC 3 Name	Kenneth Abbott, Sr.
Position	Fire Chief
Primary Phone	H: 802-293-5052
Alternate Phone	M: 802-786-9797
Email	abbott05739@gmail.com

☐ Mark this block if a readopted plan has no changes since the previous year.

I hereby certify that the LEMP meets Vermont National Incident Management System (NIMS) requirements and current LEMP Implementation Guidance as on page 2:


Signed*


 Thomas J. Basso

Printed Name; certifying individual must have taken, at a minimum, ICS402 or ICS100/IS-100 training

I hereby attest that the municipality has adopted NIMS and the LEMP as stated above:

Signed*


 SETH BEAUREGARD

Printed Name, Selectboard / council member

Once completed, send adoption form and copy of Local Emergency Management Plan to Regional Planning Commission.

*A typed name is acceptable as an electronic signature if it represents an act of that person in accordance with 9 V.S.A. § 278.

Local Emergency Management Plan

1. Emergency Management (EM) planners

These are the people who wrote and/or maintain this plan.

Seth Beauregard, Selectboard Chair/EMD	Bill Basso, Town Clerk
Mark Audy, Selectboard	
Philip Lidstone, Selectboard	

2. Municipal Emergency Operations Center (EOC)

The EOC is an organization that coordinates information, support, and response across the municipality for Incident Commanders and town officials. Its main functions are to maintain situational awareness for municipal leaders, coordinate resource and information requests, and provide public information.

Who, by position, can activate the EOC? Fire Chief or EMD

Preferred EOC Positions and Duties

EOC Director	Supervises and directs all EOC activities coordinating municipal support and response
Communications Support	Staffs phones and radio
Situational Awareness	Tracks and answers any Requests For Information (RFI)
Logistics	Tracks and coordinates any Requests For Support (RFS)
Public Information Officer	Produces and posts public information and press releases

Potential EOC Staff Members

Name	Notes / Contact Information
Seth Beauregard, Selectboard Chair/EMD	EOC Director / PIO
Mark Audy, Selectboard	Communications Support / Situational Awareness
Philip Lidstone, Selectboard	Communications Support / Situational Awareness
Bill Basso, Town Clerk/Treasurer	Logistics

Primary EOC Location

Facility / Address:	Danby-Mt. Tabor Village Fire Station / 590 N. Main
Phone Numbers:	Ken Abbott, Sr. / 802-293-5300
Equipment/Notes:	Computer, telephone (landline and mobile), radio, maps, generator

Alternate EOC Location

Facility / Address:	Mount Tabor Town Office / 522 Brooklyn Road
Phone Numbers:	Bill Basso / 802-293-5282
Equipment/Notes:	Computer, telephone (landline and mobile), radio, maps

3. Resources

Use municipal resources, mutual aid agreements, and local purchases first to get resources for response as needed and available.		
Purchasing agents for emergencies:	Selectboard Chair	
Emergency spending limits:	\$10,000.00	
<i>Businesses with Standing Municipal Contracts</i>		
<i>Type of Contract</i>	<i>Name</i>	<i>Contact Info</i>
Heating Oil	Champlain Valley Fuels	See Enclosure 1
Material Supplier / Excavation Contractor	Fuller Sand & Gravel	See Enclosure 1
<i>Other Local Resources</i>		
<i>Type of Resources/Skills</i>	<i>Name</i>	<i>Contact Info</i>
Excavation Contractor	Abbott Construction	See Enclosure 1
Tree Removal	Trees, Inc.	See Enclosure 1
Electrician	Beauregard Electric	See Enclosure 1
Food	Mt. Tabor Store	See Enclosure 1
Local Contractor	Tom Ovitz	See Enclosure 1
Local Contractor	Dan Garceau	See Enclosure 1
Local Building Supply	LaValleys	See Enclosure 1
Equipment Rental Center	Toolcraft	See Enclosure 1
<p>State support that is usually at no cost to the municipality:</p> <ul style="list-style-type: none"> • Vermont Hazardous Material (HAZMAT) Response Team (VHMRT) • Vermont Urban Search and Rescue (USAR, VT-TF1) • Vermont State Police and Special Teams • Community Emergency Response Teams (CERTs) • Swiftwater Rescue Teams • Regional Shelter Support • State government agency expertise / services • Federal response agency expertise <p>State support the municipality will normally eventually have to pay for:</p> <ul style="list-style-type: none"> • Supplies and equipment (including sandbags) • VTrans Equipment and Personnel • Vermont National Guard Support <p><i>The State Emergency Operations Center (SEOC, 800-347-0488) will help coordinate any state support teams or other external resources that local responders may need.</i></p>		

National Incident Management System (NIMS) Typed Resources*											
Type	I	II	III	IV	Other	Type	I	II	III	IV	Other
Critical Incident Stress Management Team		N/A	N/A	N/A		Hydraulic Excavator, Large Mass Excavation	N/A	N/A	N/A	N/A	
Mobile Communications Center						Hydraulic Excavator, Medium Mass Excavation	N/A	N/A	N/A	N/A	
Mobile Communications Unit			N/A	N/A		Hydraulic Excavator, Compact	N/A	N/A	N/A	N/A	
All-Terrain Vehicles	N/A	N/A	N/A	N/A		Road Sweeper	N/A	N/A	N/A	N/A	
Marine Vessels	N/A	N/A	N/A	N/A		Snow Blower, Loader Mounted	N/A	N/A	N/A	N/A	
Snowmobile	N/A	N/A	N/A	N/A		Track Dozer	N/A	N/A	N/A	N/A	
Public Safety Dive Team						Track Loader	N/A	N/A	N/A	N/A	
SWAT/Tactical Team	N/A	N/A	N/A	N/A		Trailer, Equipment Tag-Trailer	N/A	N/A	N/A	N/A	
Firefighting Brush Patrol Engine	N/A	N/A	N/A	N/A		Trailer, Dump	N/A	N/A	N/A	N/A	
Fire Engine (Pumper)	3					Trailer, Small Equipment	N/A	N/A	N/A	N/A	
Firefighting Crew Transport				N/A		Truck, On-Road Dump	N/A	N/A	N/A	N/A	
Aerial Apparatus, Fire						Truck, Plow	N/A	N/A	N/A	N/A	
Foam Tender			N/A	N/A		Truck, Sewer Flusher	N/A	N/A	N/A	N/A	
Hand Crew						Truck, Tractor Trailer	N/A	N/A	N/A	N/A	
HAZMAT Entry Team	N/A	N/A	N/A	N/A		Water Pumps, De-Watering					
Engine Strike Team			N/A	N/A		Water Pumps, Drinking Water Supply - Auxiliary Pump					
Water Tender (Tanker)		2				Water Pump, Water Distribution					
Fire Boat				N/A		Water Pump, Wastewater					
Aerial Lift - Articulating Boom	N/A	N/A	N/A	N/A		Water Truck				N/A	
Aerial Lift - Self Propelled, Scissor, Rough Terrain	N/A	N/A	N/A	N/A		Wheel Dozer	N/A	N/A	N/A	N/A	
Aerial Lift - Telescopic Boom	N/A	N/A	N/A	N/A		Wheel Loader Backhoe	N/A	N/A	N/A	N/A	
Aerial Lift - Truck Mounted	N/A	N/A	N/A	N/A		Wheel Loader, Large	N/A	N/A	N/A	N/A	
Air Compressor	N/A	N/A	N/A	N/A		Wheel Loader, Medium	N/A	N/A	N/A	N/A	
Concrete Cutter/Multi-Processor for Hydraulic Excavator	N/A	N/A	N/A	N/A		Wheel Loader, Small	N/A	N/A	N/A	N/A	
Electronic Boards, Arrow	N/A	N/A	N/A	N/A		Wheel Loader, Skid Steer	N/A	N/A	N/A	N/A	
Electronic Boards, Variable Message Signs	N/A	N/A	N/A	N/A		Wheel Loader, Telescopic Handler	N/A	N/A	N/A	N/A	
Floodlights	N/A	N/A	N/A	N/A	4	Wood Chipper	N/A	N/A	N/A	N/A	
Generator	N/A	N/A	N/A	N/A	3	Wood Tub Grinder	N/A	N/A	N/A	N/A	
Grader	N/A	N/A	N/A	N/A		N/A means FEMA does not NIMS Type this piece of equipment.					

*Information about the NIMS Typed resources can be found at: <https://rtlt.preptoolkit.fema.gov>

*Additional resource information is available on the FEMA Reimbursable Equipment List:

<https://www.fema.gov/assistance/public/schedule-equipment-rates>

4. Public Information and Warning

<i>During a significant emergency, the Emergency Operations Center (EOC) and Incident Command Posts (ICPs) will coordinate and manage public information, both by producing accurate, timely reports and by tracking what is publicly reported to minimize confusion and help ensure a positive public response.</i>	
VT-Alert message - State: Other VT-Alert managers:	Vermont Emergency Management: 800-347-0488
Important Local Websites / Social Media channels:	
Local Newspaper, Radio, TV:	Rutland Herald 800-498-4296/802-775-5511 Vermont News Guide /802-362-3535 WSYB 1380 AM/802-773-9792 PEG-TV 802-747-0565/WCAV TV 802-652-6300
Public Notice locations:	Town Office, Mt. Tabor General Store Doors-N-More-Mill Road US Post Office
<i>Vermont 2-1-1 is a United Ways of Vermont system that provides 24x7x365 information and referral services in cooperation with a large number of state and local government and community based entities. 2-1-1 collects and maintains a database of local resource information and is available to take calls from the general public to inform and instruct them in relation to emergency events, and to refer them to the appropriate response and recovery resource, if necessary.</i>	
To provide information for 2-1-1	Dial 211 or (802) 652-4636

5. Vulnerable Populations

<i>If necessary, the EOC may contact organizations and facilities, below, that serve vulnerable populations to identify residents who are at risk based on the emergency. If there are residents at risk or in danger, the EOC should monitor their status and if required coordinate support for them until their situation stabilizes.</i>	
Name / Notes	Contact Info
CARE (Citizen Assistance Registration for Emergencies)	800-347-0488
ARC Rutland Area / Ross Almo (24-hour)	802-345-6692 (mobile)
Bayada Home Health	802-775-7272
Bayada Home Care	802-774-5111
Bayada Hospice	802-282-4122
Rutland Mental Health / Emergency Services (24-hour)	802-775-1000
Rutland Regional Medical Center / Beth Winter	802-342-6460
Southwest Vermont Council on Aging / Helpline (8-4 M-F)	800-642-5119
Dana McMahon, Rutland Aging Services Director	802-345-3928
Courtney Anderson, Nutrition Director	802-734-0484
Rosemary Greene, Business Operations Director	802-236-0784
Chris Adams, Development & Communications Director	802-236-1560
VNA & Hospice / Nicole Moran (24-hour)	802-353-1052 (mobile)
Vermont Association for the Blind and Visually Impaired / Steven Pouliot	802-863-1358 x233

6. Shelters

During some emergencies, the EOC will monitor or coordinate support for residents who are displaced due to property or infrastructure damage.

Spontaneous Sheltering

- Determine the approximate number of people who need sheltering
- Call the State EOC / Watch Officer at 800-347-0488 and request support
- Track the status of residents who need shelter until their situation stabilizes

Regional Shelter

Location / Address:	Rutland High School / 22 Stratton Road, Rutland
Opening Contact:	State EOC, 800-347-0488; American Red Cross, 802-660-9130
Phone Numbers:	Glenn Scott, Shelter Manager 802-236-8266 Additional Numbers: 802-773-1983 / 802-770-1199

Primary Local Shelter

Location / Address:	Danby Village Fire House/590 North Main
Facility Contact(s):	Kenneth Abbott Sr.
Phone Numbers:	802-786-9797
Shelter Manager:	Ladies Fire Auxiliary
Staff Requirements:	TBD
Services:	Warm/Cool Overnight Food Prep Showers Healthcare
Notes:	
Capacity: 40 Generator? Y Pets Allowed? Y	

Alternate Local Shelter

Location / Address:	Currier Memorial School / 234 North Main
Facility Contact(s):	Carolyn Parillo
Phone Numbers:	802-293-5191
Shelter Manager:	TBD
Staff Requirements:	TBD
Services:	Warm/Cool Overnight Food Prep Showers Healthcare
Notes:	
Capacity: 150 Generator? N Pets Allowed? N	

Annexes (Optional, create and letter as needed)

Rutland Regional Public Works Mutual Aid Agreement

See the Vermont Emergency Management (VEM) web site at <http://vem.vermont.gov> for samples and examples of annexes, such as: forms; delegations of authority; debris plans; incident-specific plans, checklists, and matrices; animal disaster references; etc.

Enclosure 1: Contact Information

Position	Name	Phone numbers - indicate Mobile, Home, Work			E-mail
		Primary	Alternate	Alternate	
Local Emergency Management Team					
EMD	Seth Beauregard				beau3@vermontel.net
EM Coordinator					
Local Response Organization Contacts					
Fire Chief	Ken Abbott, Sr.	802-293-5052	802-786-9797	802-293-5641	Abbott5739@gmail.com
Assistant/Deputy Fire Chief	Ken Abbott, Jr.	802-446-2114	802-345-0228	802-293-5420	abbotts@vermontel.net
State Police or County Sheriff	Rutland County Sherriff	802-775-8002			
Local Dispatch Center	Westminster VSP	911	802-773-9101		
State HazMat		800-641-5005			
Local Public Works Contacts					
Road Commissioner					
Highway Contractor					
Municipal Government Contacts					
Selectboard Chair	Seth Beauregard	802-345-9813			
Selectboard Alt	Mark Audy	802-293-5628	802-786-3587		
Selectboard Alt	Philip Lidstone	802-293-2004	802-236-5076		
Town Clerk/Treasurer	Bill Basso	802-293-5282	802-293-5020		
Town Health Officer		802-345-9813			
Forest Fire Warden	Wendell Davison Jr	802-236-2177	802-293-5335		
School Contact #1	Carolyn Parillo	802-293-5191			cparillo@curriermemorial.org
School Contact #2	Vicki Pratt	802-293-5191			vpratt@brsu.org
School District Office	Celeste Keel	802-362-2452			Celeste.keel@brsu.org
Other Contacts					
Electrical Utility	Green Mountain Power	888-835-4672			
Telecom Utility	Vermontel	800-279-4049			
Animal Shelter / Kennel	Kim Bromley	802-293-2491			
Fuller Sand & Gravel		802-293-5700			

Enclosure 1: Contact Information

Position	Name	Phone numbers - indicate Mobile, Home, Work			E-mail
		Primary	Alternate	Alternate	
Abbott Construction		802-293-5052			
Trees, Inc.		802-773-2300			
Beauregard Electric		802-293-5151			
Mt. Tabor Store		802-293-5641	802-787-9696	802-353-7048	
Snowmobile Club	Pete Powers	802-293-5206			
Local Contractor	Tom Ovitz	802-293-5747			
Local Contractor	Dan Garceau	802-293-5895	802-353-8044		
Local Building Supply	LaValleys	800-639-0834			
Equipment Rental Center	Toolcraft	802-775-1808			
Gerald White Small Engine Repair	Charlie White	802-293-5409			
Hunter Excavation	John White	802-558-3416			