

Local Emergency Management Plan Municipal Adoption Form 2023

Town of Benson 2760 Stage Road Benson, VT 05743

The Local Emergency Management Plan (LEMP) must be (re)adopted annually, after town meeting day, and submitted to the Rutland Regional Planning Commission (RRPC) by May 1st.

At a warned public meeting (regular selectboard/city council meeting), the municipality adopted the Local Emergency Management Plan (LEMP) **on the date shown at right.**

At a warned public meeting (regular selectboard/city council meeting), the municipality adopted the National Incident Management System (NIMS) **on the date shown at right.**

If Vermont Emergency Management needs to contact municipal leaders to determine status and support requirements during an emergency, the Emergency Management Director (EMD) and two other local Points of Contact (POCs) who should have authoritative local information **are listed at right.**

Municipality	Town of Benson
LEMP Adoption Date	4/19/2023
NIMS Adoption Date	4/19/2023
EMD Name	Paul Devoran
Position	EMD
Primary Phone ¹	802-537-3601 (H)
Alternate Phone ¹	802-282-6726 (M)
Email	bensonclerk@myottmail.com
Public Contact ²	bensonclerk@myottmail.com
POC 2 Name	Brad Barrett
Position	EMC
Primary Phone ¹	802-345-2874 (M)
Alternate Phone ¹	802-537-2078
Email	brad.muellermotorsports@yahoo
POC 3 Name	Heidi Chandler
Position	Clerk / Treasurer
Primary Phone ¹	802-537-2611 (W)
Alternate Phone ¹	386-235-5839 (H)
Email	bensonclerk@myottmail.com

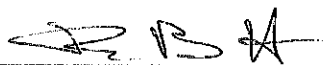
Mark this block if a readopted plan has no changes since the previous year.

¹Indicate whether phone is mobile (M), home (H), work (W).

²EMD Public Contact will be posted on the VEM website.

I hereby certify that the LEMP meets Vermont National Incident Management System (NIMS) requirements and current LEMP Implementation Guidance as on page 2:

Signed*

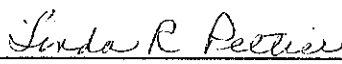


Brad Barrett

Printed Name; certifying individual must have taken, at a minimum, ICS402 or ICS100/IS-100 training

I hereby attest that the municipality has adopted NIMS and the LEMP as stated above:

Signed*



LINDA R PELTIER

Printed Name, Selectboard / council member

*A typed name is acceptable as an electronic signature if it represents an act of that person in accordance with 9 V.S.A. § 278.

**Once completed, send Adoption Form and copy of Local Emergency Management Plan to
Rutland Regional Planning Commission.**

NIMS Adoption Document form
Town of Benson, Vermont

DESIGNATION OF THE NATIONAL INCIDENT MANAGEMENT SYSTEM (NIMS) AS
THE BASIS FOR ALL INCIDENT MANAGEMENT IN THE TOWN OF BENSON, VERMONT

WHEREAS, Homeland Security Directive (HSPD)-5 directed the Secretary of the Department of Homeland Security to develop and administer a National Incident Management System (NIMS) to provide a consistent nationwide approach for federal, state, local, and tribal governments to work together to prevent, prepare for, respond to and recover from domestic incidents, regardless of cause, size or complexity; and

WHEREAS, Presidential Policy Directive (PPD)-8 describes the approach to national preparedness, including the National Preparedness System, as the instrument the nation will employ to build, sustain, and deliver core capabilities; and

WHEREAS, the NIMS standardized procedures for managing personnel, communications, facilities and resources improve the Town of Benson's ability to utilize federal funding to enhance local and state agency readiness, maintain first responder safety, and streamline incident management processes; and

WHEREAS, the Incident Command System components of NIMS are integral to various incident management activities, including emergency management training programs.

NOW, THEREFORE, I, ^{Peltier} ~~Linda Peltier~~, of the Town of Benson Vermont, by the virtue of the authority vested in me by the Constitution and Laws of the State of Vermont, do hereby establish the National Incident Management System (NIMS) as the Town of Benson's standard for incident management.

GIVEN under my hand and the Privy Seal of the Town of Benson, Vermont
this April 17 day of _____ in the year Two Thousand and 23.

BY Linda Peltier, Selectboard Chair

/s/ Linda R Peltier

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Local Emergency Management Plan

1. Emergency Management (EM) planners

<i>These are the people who wrote and/or maintain this plan.</i>	
Brad Barrett – EMC, Road Commissioner	Dave Bartholomew – Fire Chief
Paul Davoren - EMD	
Linda Peltier – Selectboard Chair	

2. Municipal Emergency Operations Center (EOC)

<i>The EOC is an organization that coordinates information, support, and response across the municipality for Incident Commanders and town officials. Its main functions are to maintain situational awareness for municipal leaders, coordinate resource and information requests, and provide public information.</i>	
Who, by position, can activate the EOC?	EMD or EMC
Preferred EOC Positions and Duties	
EOC Director	Supervises and directs all EOC activities coordinating municipal support and response
Communications Support	Staffs phones and radio
Situational Awareness	Tracks and answers any Requests For Information (RFI)
Logistics	Tracks and coordinates any Requests For Support (RFS)
Public Information Officer	Produces and posts public information and press releases
Potential EOC Staff Members	
<i>Name</i>	<i>Notes / Contact Information</i>
Paul Davoren	EMD – 802-537-3601, 802-282-6726
Brad Barrett	EMC – 802-345-2874, brad_muellermotorsports@yahoo.com
Heidi Chandler	Town Clerk/Treasurer – Office – 802-537-2611, bensonclerk@myottmail.com
Linda Pelletier	Selectboard Chair – 802-558-0321
Guy Charleton	Selectboard Assistant Chair – 802-537-3652
Primary EOC Location	
Facility / Address:	Benson Town Office – 2760 Stage Rd, Benson, VT 05731
Phone Numbers:	802-537-2611
Equipment/Notes:	Office-phone, computer, printer, copier, fax, radio, and maps
Alternate EOC Location	
Facility / Address:	Upper Fire Department, 2646 Stage Rd, Benson, VT 05731
Phone Numbers:	802-282-3066
Equipment/Notes:	Generator – Number listed is for Dave Bartholomew

3. Resources

Use municipal resources, mutual aid agreements, and local purchases first to get resources for response as needed and available.		
Purchasing agents for emergencies:		Road Commissioner and Selectboard Chair
Emergency spending limits:	\$30,000.00	
Businesses with Standing Municipal Contracts		
<i>Type of Contract</i>	<i>Name</i>	<i>Contact Info</i>
Excavating/Hauling	Orwell Sand & Gravel	Scott Hendee 802-345-6028
Law Enforcement	Vermont State Police	802-244-8781
Accounts / Gas & Grocery	G&L General Store	Lisa & Greg Fontaine 802-537-4041
Other Local Resources		
<i>Type of Resources/Skills</i>	<i>Name</i>	<i>Contact Info</i>
Mutual Aid	Town of Orwell	802-948-2433
Mutual Aid	Town of West Haven	802-265-3850
Dump Trucks & Heavy Equip.	Orwell Sand & Gravel	Scott Hendee 802-345-6028
Tractors, Heavy Equip., Snow Plowing, Misc.	Reginald Lussier	802-537-4231 802-775-6568
Seeder, Chipper, Generator, Misc.	Tad Flyes	802-948-2300 802-537-2200
Trucks & Heavy Equip.	Doug Hathaway	802-537-2008 802-342-6976
Lawn Mowing	Paul LaFond	518-378-0835
Lawn Mowing, Small Equip. & Dumps	Bob St. Peter	802-537-3272 802-324-2808
C.A.T.S. ATV Club – Volunteers & Four-wheelers	Steve Murry, President	802-537-4919
E.A.S.T. Snowmobile Club – Volunteers & Snowmobiles	Jeff Disorda	802-537-2934
Generators	Benson Fire Dept. Fire Chief – Dave Bartholomew	802-282-3066
State support that is usually at no cost to the municipality: <ul style="list-style-type: none">• Vermont Hazardous Material (HAZMAT) Response Team (VHMRT)• Vermont Urban Search and Rescue (USAR, VT-TF1)• Vermont State Police and Special Teams• Community Emergency Response Teams (CERTs)• Swiftwater Rescue Teams• Regional Shelter Support• State government agency expertise / services• Federal response agency expertise State support the municipality will normally eventually have to pay for: <ul style="list-style-type: none">• Supplies and equipment (including sandbags)• VTrans Equipment and Personnel• Vermont National Guard Support		
The State Emergency Operations Center (SEOC, 800-347-0488) will help coordinate any state support teams or other external resources that local responders may need.		

National Incident Management System (NIMS) Typed Resources*											
Type	I	II	III	IV	Other	Type	I	II	III	IV	Other
Critical Incident Stress Management Team		N/A	N/A	N/A		Hydraulic Excavator, Large Mass Excavation	N/A	N/A	N/A	N/A	
Mobile Communications Center						Hydraulic Excavator, Medium Mass Excavation	N/A	N/A	N/A	N/A	1
Mobile Communications Unit			N/A	N/A		Hydraulic Excavator, Compact	N/A	N/A	N/A	N/A	
All-Terrain Vehicles	N/A	N/A	N/A	N/A		Road Sweeper	N/A	N/A	N/A	N/A	
Marine Vessels	N/A	N/A	N/A	N/A		Snow Blower, Loader Mounted	N/A	N/A	N/A	N/A	
Snowmobile	N/A	N/A	N/A	N/A		Track Dozer	N/A	N/A	N/A	N/A	
Public Safety Dive Team						Track Loader	N/A	N/A	N/A	N/A	
SWAT/Tactical Team	N/A	N/A	N/A	N/A		Trailer, Equipment Tag-Trailer	N/A	N/A	N/A	N/A	1
Firefighting Brush Patrol Engine	N/A	N/A	N/A	N/A		Trailer, Dump	N/A	N/A	N/A	N/A	
Fire Engine (Pumper)					2	Trailer, Small Equipment	N/A	N/A	N/A	N/A	
Firefighting Crew Transport				N/A		Truck, On-Road Dump	N/A	N/A	N/A	N/A	3
Aerial Apparatus, Fire						Truck, Plow	N/A	N/A	N/A	N/A	1
Foam Tender			N/A	N/A		Truck, Sewer Flusher	N/A	N/A	N/A	N/A	
Hand Crew						Truck, Tractor Trailer	N/A	N/A	N/A	N/A	
HAZMAT Entry Team	N/A	N/A	N/A	N/A		Water Pumps, De-Watering					
Engine Strike Team			N/A	N/A		Water Pumps, Drinking Water Supply - Auxiliary Pump					
Water Tender (Tanker)						Water Pump, Water Distribution					
Fire Boat				N/A		Water Pump, Wastewater					
Aerial Lift - Articulating Boom	N/A	N/A	N/A	N/A		Water Truck				N/A	
Aerial Lift - Self Propelled, Scissor, Rough Terrain	N/A	N/A	N/A	N/A		Wheel Dozer	N/A	N/A	N/A	N/A	
Aerial Lift - Telescopic Boom	N/A	N/A	N/A	N/A		Wheel Loader Backhoe	N/A	N/A	N/A	N/A	1
Aerial Lift - Truck Mounted	N/A	N/A	N/A	N/A		Wheel Loader, Large	N/A	N/A	N/A	N/A	
Air Compressor	N/A	N/A	N/A	N/A		Wheel Loader, Medium	N/A	N/A	N/A	N/A	
Concrete Cutter/Multi-Processor for Hydraulic Excavator	N/A	N/A	N/A	N/A		Wheel Loader, Small	N/A	N/A	N/A	N/A	1
Electronic Boards, Arrow	N/A	N/A	N/A	N/A		Wheel Loader, Skid Steer	N/A	N/A	N/A	N/A	
Electronic Boards, Variable Message Signs	N/A	N/A	N/A	N/A		Wheel Loader, Telescopic Handler	N/A	N/A	N/A	N/A	
Floodlights	N/A	N/A	N/A	N/A		Wood Chipper	N/A	N/A	N/A	N/A	1
Generator	N/A	N/A	N/A	N/A		Wood Tub Grinder	N/A	N/A	N/A	N/A	
Grader	N/A	N/A	N/A	N/A	1	N/A means FEMA does not NIMS Type this piece of equipment.					

*Information about the NIMS Typed resources can be found at: <https://rtlt.preptoolkit.fema.gov>

*Additional resource information is available on the FEMA Reimbursable Equipment List:

<https://www.fema.gov/assistance/public/schedule-equipment-rates>

4. Public Information and Warning

<i>During a significant emergency, the Emergency Operations Center (EOC) and Incident Command Posts (ICPs) will coordinate and manage public information, both by producing accurate, timely reports and by tracking what is publicly reported to minimize confusion and help ensure a positive public response.</i>	
VT-Alert message - State: Other VT-Alert managers:	Vermont Emergency Management: 800-347-0488
Important Local Websites / Social Media channels:	https://www.bensonvermont.gov/ Front Porch Forum – www.frontporchforum.com
Local Newspaper, Radio, TV:	Lakes Region Free Press, Rutland Herald
Public Notice locations:	Wheel Inn, G&L General Store, Benson Library
<i>Vermont 2-1-1 is a United Ways of Vermont system that provides 24x7x365 information and referral services in cooperation with a large number of state and local government and community based entities. 2-1-1 collects and maintains a database of local resource information and is available to take calls from the general public to inform and instruct them in relation to emergency events, and to refer them to the appropriate response and recovery resource, if necessary.</i>	
To provide information for 2-1-1	Dial 211 or (802) 652-4636

5. Vulnerable Populations

<i>If necessary, the EOC may contact organizations and facilities, below, that serve vulnerable populations to identify residents who are at risk based on the emergency. If there are residents at risk or in danger, the EOC should monitor their status and if required coordinate support for them until their situation stabilizes.</i>	
<i>Name / Notes</i>	<i>Contact Info</i>
Bayada Home Health Bayada Home Care Bayada Hospice (24-hour)	802-775-7272 802-774-5111 802-282-4122
CARE (Citizen Assistance Registration for Emergencies)	800-347-0488
Rutland Mental Health / Emergency Services (24-hour) (mobile)	802-775-1000 802-779-4383
Southwest Vermont Council on Aging / Helpline (8-4 M-F) Courtney Anderson, Director of Nutrition, Wellness and Community Services	1-800-642-5119 802-772-7828 (8-4 M-F) 802-734-0484 (mobile)
United Way of Rutland County Ashley Bride, Executive Director	802-773-7477 802-353-0175 (mobile)
Visiting Nurse Association & Hospice (8-4 M-F) Nicole Moran (24-hour) Mike Delehanty (24-hour)	802-775-0568 802-353-1052 (mobile) 802-683-9041 (mobile)
Vermont Council for Independent Living	802-779-9021
Fair Haven Rescue Squad	802-265-3620

Fair Haven Concerned	802-265-3666
Benson Heights Senior Housing – 2747 Stage Road Housing Trust of Rutland County	802-775-3139
Benson Village School, 32 School Street /Principal Amy Roy	802-537-2491
Angel Hurd Day Care, 1606 North Lake Road	802-537-4154
Dennis Brown – Wheelchair / 401 Turkey Farm Road Michele Brown	802-537-3013
Rachel Lenchus – Wheelchair / 981 Mill Pond Road	802-537-4929

6. Shelters

<i>During some emergencies, the EOC will monitor or coordinate support for residents who are displaced due to property or infrastructure damage.</i>	
Spontaneous Sheltering	
<ul style="list-style-type: none"> • Determine the approximate number of people who need sheltering • Call the State EOC / Watch Officer at 800-347-0488 and request support • Track the status of residents who need shelter until their situation stabilizes 	
Regional Shelter	
Location / Address:	Rutland High School / 22 Stratton Road, Rutland
Opening Contact:	State EOC 800-347-0488; American Red Cross 833-583-3111
Phone Numbers:	Glenn Scott, Shelter Manager 802-236-8266 Additional Numbers: 802-773-1983 / 802-770-1199
Primary Local Shelter	
Location / Address:	Benson Community Hall
Facility Contact(s):	Marsha Anderson
Phone Numbers:	802-537-2313
Shelter Manager:	TBD
Staff Requirements:	
Services:	Warm/Cool Overnight Food Prep
Notes:	Temporary Shelter Only
	Capacity: 50 Generator? N Pets Allowed? N
Alternate Local Shelter	
Location / Address:	NONE
Facility Contact(s):	
Phone Numbers:	
Shelter Manager:	
Staff Requirements:	
Services:	Warm/Cool Overnight Food Prep Showers Healthcare
Notes:	
	Capacity: Generator? Y / N Pets Allowed? Y / N

Annexes (Optional, create and letter as needed)

Rutland Public Works Mutual Aid Agreement
Vulnerable Populations Communication Protocol

See the Vermont Emergency Management (VEM) web site at <http://vem.vermont.gov> for samples and examples of annexes, such as: forms; delegations of authority; debris plans; incident-specific plans, checklists, and matrices; animal disaster references; etc.

Contact Information

Position	Name	Phone numbers - indicate Mobile, Home, Work			E-mail
		Primary	Alternate	Alternate	
Local Emergency Management Team					
EMD	Paul Davoren	H)802-537-3601	C)802-282-6726		None
EM Coordinator	Brad Barrett	C)802-345-2874	H)802-537-2078		brad_muellermotorsports@yahoo.com
Local Response Organization Contacts					
Fire Chief	Dave Bartholomew	C)802-282-3066			dbarth1113@hotmail.com
Assistant/Deputy Fire Chief	Adam Stewart	H)802-537-3542			bassboy11699@gmail.com
EMS Chief	Dave Bartholomew	C)802-282-3066			dbarth1113@hotmail.com
Chief of Police or Constable	Adam Stewart Fair Haven Police Dept.	H)802-537-3542 W)802-265-4531			bassboy11699@gmail.com
State Police or County Sheriff	VT State Police	W)802-244-8781			
Local Dispatch Center	Westminister SP Barracks				
Local Public Works Contacts					
Road Foreman	Brad Barrett	C)802-345-2874	H)802-537-2078		brad_muellermotorsports@yahoo.com
Road Commissioner	Brad Barrett	C)802-345-2874	H)802-537-2078		brad_muellermotorsports@yahoo.com
Town Garage	Brad Barrett	C)802-345-2874	H)802-537-2078		brad_muellermotorsports@yahoo.com
Wastewater Utility	Jeff Jordan	802-558-9771			fishsalmon247@gmail.com
Municipal Government Contacts					
Selectboard Chair	Linda Peltier	C)802-558-0321			lrp4002@gmail.com
Selectboard Alt	Guy Charleton	H)802-537-3652			None
Planning Commission Chair	Cheryl Murray	C)802-855-3798			cookinvt9@gmail.com
Town Clerk / Treasurer	Heidi Chandler	W)802-537-2611			bensonclerk@myottmail.com

Contact Information

Position	Name	Phone numbers - indicate Mobile, Home, Work			E-mail
		Primary	Alternate	Alternate	
Town Health Officer	Daryl Kuehne	802-779-3222			None
Forest Fire Warden	Bob St. Peter	H)802-537-3272	C)802-324-2808		badlinscaping@yahoo.com
Animal Control Officer	Vacant				
School Contact #1	Amy Roy	W)802-537-2491	C)802-398-7482		amy.roy@arsu.org
School Contact #2	Superintendent – Brooke Olsen-Farrell	802-265-4905			bfarrell@arsu.org
School District Office	ARSU				
Other Contacts					
Plumbing & Heating	Scott Perron	C)802-558-4055			None
Appliance Servicing	Gary Gates	C)802-537-2622			None
Power Service	Green Mountain Power	888-835-4672			None
Phone Service	OTT	207-992-9911			None