

Hot Weather Response Annex

Middletown Springs, Vermont

2022

1. Overall Responsibility

The Emergency Management Director (EMD) has primary responsibility for implementing this response annex. In the absence of the EMD, the Town Clerk shall assume responsibility for implementing the annex, working with the Librarian as necessary.

Name	Herb Childress	Patty Kenyon	Kimberly Bushnell
Title	EMD	Town Clerk	Librarian
Primary	H:802-235-2093	W:802-235-2220	W:802-235-2435
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Email	herb.childress@gmail.com	middletown@vermontel.net	middletownspringslibrary@gmail.com

2. Community Cooling Facilities

Local cooling facilities can be an essential resource for community members that do not have access to air-conditioning and need extra assistance to stay safe during hot weather. Below are locations that may be activated during a hot weather event.

	Location(s)	Activating Condition	Additional notes
Cool Places (operating as usual during normal hours)	Middletown Springs Public Library 39 West Street	Heat Advisory	Electrical outlets, public wifi, restrooms, water, parking
Cooling Centers (specifically advertised with extra amenities)	Middletown Springs Public Library 39 West Street	Heat Advisory for 2+ days or Heat Warning	Electric outlets, wifi, restrooms, water, parking
Outdoor Sites (beach, pool, spray pad, shaded park)	Springs Park Burdock Avenue	Heat Advisory	Shaded benches, picnic tables, gazebo, access to Poultney River
Cooling Shelters (providing overnight accommodations)	None		

3. Overview of Actions, Triggers, and Responsibilities

There are two types of triggers for hot weather events: **heat advisory** and **heat warning**. A Heat Advisory is when the forecasted heat index is greater than or equal to 95° up to 104°. A Heat Warning is defined as when the forecasted heat index is 105° or greater.

Action	Trigger	Responsibility
Public Outreach – seasonal awareness	First forecasted heat index of 85° each year or June 1, whichever comes first	EMD and Town Clerk
Public Outreach – advisory	Heat Advisory	EMD and Town Clerk

Action	Trigger	Responsibility
Activate Cool Place and Outdoor Site (see Section 2)	Heat Advisory	EMD and Town Clerk
Activate Cooling Center (see Section 2)	Heat Advisory for 2+ days or Heat Warning	EMD and Town Clerk
Activate Vulnerable Populations Communication Protocol (see Section 5)	First Heat Advisory of the season with updates as needed	EMD and Town Clerk
Consider Activity Modification (see Section 6)	Heat Advisory	EMD and Town Clerk
Activity Modification (see Section 6)	Heat Advisory for 2+ days or Heat Warning	EMD and Town Clerk
Mobilize Emergency Personnel (see Section 7)	Heat Advisory for 2+ days or Heat Warning	EMD and Town Clerk

4. Communications Plan

All hot weather response communications should be conducted in accordance with the Public Information and Warning section of the current Middletown Springs Local Emergency Management Plan (LEMP).

Source(s) for example outreach messages	Hot Weather Media Toolkit (Vermont Dept of Health) Extreme Heat – Ready.gov (US Dept of Homeland Security)
Who is responsible for customizing and sending outreach?	Customizing: EMD Sending: EMD, Town Clerk, Librarian
How will outreach be sent to the community?	See LEMP Public Information & Warning
When should messages be sent?	Awareness messaging: 1-2 days prior to the first day of the year with a forecasted heat index of at least 85° F Advisory/Warning: Within 2 hours of NWS issuance Send additional messaging before 12:00 noon each day the Advisory or Warning is in effect until it expires
Other communications notes	

5. Response Plan for People Needing Extra Assistance

6. Activity Modification/Cancellation Plans

7. Emergency Personnel Mobilization Plans

8. Training, Evaluation, and Maintenance